

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 18 March 1985, 68 Windsor Avenue, 7:30 PM.

Attendance: Joseph Mercurio, James Sargent, Marlin Murdock, Leah Nazarian, Barbara Yates. Betty McManus, Anne Puzella, Ann Hosmer/Acton Housing Authority. Jean Schoch/League of Women Voters.

1. Marlin Murdock, Chairman, called the meeting to order at 7:30 PM.
2. Minutes of the Regular Meeting, 4 March 1985, were approved.
3. Executive Director's Report
  - A. The Director will be meeting with the Authority's accountant to discuss the possibilities of increasing Staff hours. The increase is due to the Authority's expansion into new programs.
  - B. On March 26, 1985, The Rev. Lilly will hold a meeting to discuss Acton's homeless and low income housing needs. The Director will be representing the Authority at the meeting.
  - C. The application form for the Housing Authority's Official Liability Insurance is being completed.
  - D. The Board reviewed the additional charge requested by Dane & Greenberg regarding the legal services for collecting a tenant's back rent. The Director was instructed to contact Dane & Greenberg stating the Authority feels the current charge should be sent to the tenant.
  - E. A letter from Katheryn Kasch announcing her leaving EOCD was noted.
  - F. The staff is looking at different copy machines in order to replace the Minolta copier. A report will be given to the Board Members at the next meeting.
4. Old Business
  - A. The Director updated the Board on the current status of 667-2/705-1 project.
    1. Joseph Gardner, the new owner if the property abutting the McCarthy site, has contacted the Director to introduce himself and to request a meeting with the Housing Authority Board Members. The Chairman requested that the Director meet with him and discuss the plans for the new complex.

2. The Authority's lawyer has requested that the engineers for the elderly/family complex review the new zoning by-laws which might effect the Moody Easement Agreement. The Director has spoken to the Town Planner and has been assured there is no problem.
  3. The finalization of the Blackstone Agreement has been held up because of a death in the family.
  4. The Director was contacted by Cathy Cochrane of Sudbury Gardens who voiced concerns on how the area will be cleared of trees for the access road. She also requested that a barrier be placed between their nursery stock and the access road.
  5. James Sargent moved that the Board accept the request for payment for services rendered by Hughes & MacCarthy for \$31,825.60. Joseph Mercurio seconded the motion and all members voted in favor.
  6. There have been 20 General Contractors who have submitted proposals for prequalifying to bid on the project. The Authority must announce those contractors who are eligible to bid by March 26, 1985.
- B. The "New Teller Program" regulations have been forwarded to all private developers who have expressed an interest in building multi-family housing in Acton.
  - C. The Director has reserved a single and a double room for the annual NAHRO Conference to be held in May.
5. New Business
    - A. The Director has requested that the Board review the new Administrative Plan for the Section 8 Program and be prepared to discuss and vote on the plan at the next regular Board Meeting.
    - B. The Director announced that the Authority has been notified that EOCD has awarded the Authority a grant under the Chapter 689 Program to purchase and rehabilitate the Concord Road group residence house.
  6. At 8:25 PM, James Sargent moved that the Board move into Executive Session for the purpose of discussing land purchase. Joseph Mercurio seconded the motion. Marlin Murdock, Chairman, called for a Roll Call Vote:

Ayes  
 James Sargent  
 Joseph Mercurio  
 Leah Nazarian  
 Barbara Yates  
 Marlin Murdock

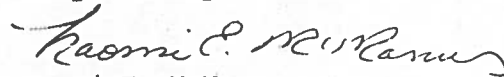
Nayes

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The Chairman announced that the Regular Meeting would not reconvene after the Executive Session.

7. The Regular Meeting adjourned at 8:27 PM.
8. The next Regular Meeting will be held on April 1, 1985, at 7:30 PM.

Respectfully submitted,



Naomi E. McManus  
Executive Director