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ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 24 June 1985, 7:30 PM, 68 Windsor Avenue

Attendance: Marlin Murdock, Leah Nazarian, Barbara Yates, Betty McManus, Anne Puzella, Ann Hosmer/Acton Housing Authority
Rose Durkin, Corola Dolmar/Acton Visiting Nurses
Jean Schoch/League of Women Voters.

Absent: Joseph Mercurio, James Sargent

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 PM.
2. Minutes of the Regular Meeting, 3 June 1985, were approved.
3. Minutes of the Annual Meeting, 3 June 1985, were approved.
4. Approval of Cash Dispersements was deferred until July 1, 1985 Regular Meeting.
5. Old Business
 - A. The Board and Staff met with Rose Durkin and Corola Domar to discuss the continued occupancy of an elderly tenant currently living at Windsor Green. After reviewing the history and current mental state of the resident, It was jointly agreed that the family would be encouraged to pursue immediate placement in a nursing home. It was further agreed that the Authority should adopt a policy addressing the issue of handling frail elderly in our 667-1 and 667-2 complexes. The Executive Director will explore the options open to the Authority and will report on the findings at the next Regular Meeting.
 - B. The Board was informed that the Fire Department has requested the Authority to consider other possible names for the new access road as "Village Way" is similar to the approved street named Old Village Road. The Board deferred a final decision until the next Regular Meeting.
 - C. Leah Nazarian moved that the Board request EOCD's authorization to pay a weekly salary of \$550.00 to the Clerk of the Works, Robert Lindquist. Barbara Yates seconded the motion and all Members voted in favor.

- D. The Director informed the Board that the Temporary Relocation Memorandum of Understanding and Model Lease Agreement are currently being reviewed by DMH's Central Office. Once approved, Central Office will authorize the Area office and the Vendor to sign both agreements. EOCD has stated that the Authority will not be allowed to purchase 27 Concord Road without both agreements fully executed.
- E. Barbara Yates moved that the approved six (6) months Operating Budget for the 689 Program be amended to reflect the reduction of Operating Costs due to the Vendor assuming responsibility for all of the utilities excluding water. Leah Nazarian seconded the motion and all Members approved.
- F. Marlin Murdock appointed Barbara Yates to act as Secretary in the absence of Joseph Mercurio.
- G. The Executive Director has been informed by EOCD that the Architect and General Contractor who designed and built Windsor Green were meeting with EOCD to discuss the options of how the rehabilitation work would be completed. EOCD will inform the Authority on how to proceed.
- H. Leah Nazarian moved that the Executive Director be authorized to submit the Authority's Public Liability Application and that the \$750.00 deductible policy be the one of choice. Barbara Yates seconded the Motion and all Members approved.

6. Executive Director's Report

- A. Yankee Village Condominium owners will be meeting 6/26/85 to discuss the issue of fines by the Trustees.
- B. Swanson Apartments are currently being converted to condominiums. The owners have informed the Authority that they are willing to sign the necessary forms to allow the tenants subsidized under the State and Federal Programs to remain in place.
- C. Bob McNeil, a owner of property located on Parker Street, has asked if the Authority would consider purchasing his property for another group home.

7. Regular Meeting adjourned at 9:45 PM.

8. Next Regular Meeting will be held on July 1, 1985 at 7:30 PM.

Respectfully submitted
Naomi E. McManus
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 Executive Director