

ACTON BOARD OF HEALTH

MINUTES 10/19/92

MEMBERS PRESENT: Bill McInnis (Chairman)
James Barbato
Jonathan Bosworth
Mark Conoby
Ira Grossman (Associate)
Peter Vaillancourt (Associate)

STAFF PRESENT: Doug Halley (Health Director)
Sheryl Ball

OTHERS PRESENT: Todd Fenniman
George Kennedy
Harriet Kodis

MINUTES:

On a motion made by Mr. Conoby, seconded by Mr. Bosworth, the Board unanimously voted to accept the minutes of October 5, 1992.

TOWN OF ACTON
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E.A. COMEAU - HAZARDOUS MATERIALS CONTROL PERMIT:

E.A. Comeau seeks a hazardous materials control permit for their facility located at Knox Trail. The primary form of business is septic system pumping, treatment and installation. Sulfuric Acid, hydrogen peroxide and motor oil are the primary hazardous materials stored on-site. E.A. Comeau is considered a Small Quantity Non Generator by Town standards. During an inspection by the Health Department, the health officer noted hydrogen peroxide drums, sulfuric acid drums and waste oil containers that needed to be stored in an area with secondary containment.

The Board noted to Mr. Halley that it would be a good idea to have a standard form with the Board's typical conditions which should serve as a checklist during inspections.

On a motion made by Mr. Barbato, seconded by Mr. Conoby, the Board unanimously voted to grant a hazardous materials control permit to E.A. Comeau, Knox Trail, with the following conditions:

1. All hazardous materials and wastes shall be stored in a containment area capable of storing 110% of the largest unit volume of material stored.
2. Material safety data sheets for all the hazardous materials shall be stored on site, shall be made available to all employees upon request, and shall be reviewed with all employees on a regular basis.
3. A contingency plan, including emergency contact telephone numbers (Telephone Numbers of the owner, operator, etc.) and a sketch clearly

showing the location of all hazardous material, shall be submitted by E.A. Comeau and updated annually, to the Board of Health, Fire Department, Police Department and Civil Defense.

4. Emergency procedures and local Emergency Response Telephone numbers (Health, Fire, Police), should a spill occur, shall be posted in clear view of all employees wherever hazardous materials or wastes are used or stored.
5. All hazardous wastes must be disposed of by a licensed D.E.P. approved hauler or be recycled on site.
6. Copies of all invoices or manifests, for any hazardous materials of wastes, received or disposed of, shall be submitted to the Board of Health annually.
7. All hazardous materials containers shall be labelled and when appropriate dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a hazardous materials spill.
9. Floor cleaning procedures and bathroom sanitation products shall use only nontoxic and biodegradable cleaning compounds.
10. The floor drain in Building #1 shall be sealed.
11. Acid resistant gloves, goggles and boots, in addition to soap and water, shall be made available to all employees, at all times, in any hazardous materials storage or use area.

MASTER PLAN MATRIX:

The Planning Department has presented the Master Plan to the Board for their review and comments. The Board divided up sections of the master plan and asked members for their comments which will be discussed at the next meeting.

TOBACCO BYLAW:

The Bylaw has been revised to incorporate the comments from the last meeting. The Board discussed what the distances should be for vending machines and free standing displays. The Board decided to leave the distances blank and wait for input from the public hearing. The Public Hearing has been scheduled for November 30, 1992 and the Board feels that the bylaw is ready for presentation.

On a motion made by Mr. Conoby, seconded by Mr. Bosworth, the Board unanimously voted to adjourn at 9:37 P.M.

NEXT MEETING:

The next regularly scheduled meeting will be held on November 2, 1992 at 7:30 P.M. in Room 126 of the Town Hall. The following meeting will be held on November 23, 1992. There is also a public hearing scheduled for November 30, 1992.

Respectfully Submitted,



Sheryl Ball
Health Secretary



William McInnis
Chairman