



MINUTES

ACTON BOARD OF HEALTH

JULY 13, 1992

MEMBERS PRESENT: JAMES BARBATO (ACTING CHAIRMAN)
MARK CONOBY
BILL MCINNIS
IRA GROSSMAN (ASSOCIATE)

STAFF PRESENT: DOUG HALLEY (HEALTH DIRECTOR)
SHERYL BALL

Meeting opened at 7:31 P.M.

MINUTES:

On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to accept the minutes of June 22, 1992 following corrections.

NEW FEE SCHEDULE:

The Health Department presented the Board with a proposed fee schedule for food establishments licenses. The Health Department stated that increased fees are necessary to cover increased costs including employee salary and overhead costs. The Health Department reviewed the existing categories and found that new ones should be developed to better reflect the establishments presently being licensed and inspected.

The Board discussed the proposed changes and made some comments. The Board stated that possibly fines should be increased. Mr. Halley stated that the fine fee was appropriate because more often than not there is more than one violation, and the fine is based per violation.

On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to adopt the following fees for food establishments effective July 15, 1992:

Catering	\$150.00
0-40 seats	\$150.00
41-100 seats	\$250.00
100 and over	\$300.00
Cafeteria	\$250.00
Retail	
Under 10,000 sq ft	\$125.00
Over 10,000 sq ft	\$200.00

Salad Bar	\$35.00
Delicatessen	\$60.00
Bakery	\$60.00
Plan Review New	\$125.00
Plan Review Renovation	\$60.00
Utility Kitchen	\$40.00
Temporary Food	
Year	\$50.00
Event	\$30.00
Mobile Food	\$60.00
Frozen Dessert	\$60.00
Sundries	\$40.00
Milk & Cream	\$15.00
Milk Dealers	\$5.00
Nonclosure Fine	
Noncritical	\$15.00
Critical	\$30.00

**SUN OIL - HAZARDOUS MATERIALS PERMIT APPLICATIONS - 421 MASS. AVE.,
336 GREAT ROAD, & 45 POWDERMILL ROAD:**

Sun Oil has submitted hazardous materials applications for three (3) establishments in Acton located at 421 Mass. Ave., 336 Great Road, and 45 Powdermill Road. The station located at 421 Mass. Ave. is presently seeking permission for a total redesign of the station to eliminate the auto repair service and replace it with food service. All three (3)

stations are substantially similar in operation. The primary form of business is the retail sale of gasoline. Service and repair activities are also performed at these sites. During an inspection of each facility it was noted that all floor drains were sealed shut at each facility.

On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to grant a hazardous materials control permit to Great Road Service Station, 336 Great Road, with the following conditions:

1. All emergency response procedures, should a spill occur, shall be posted in full view of all employees.
2. Speedy Dry or its equivalent shall be kept in the service area in case of a hazardous materials spill.
3. Copies of all manifests for all hazardous materials, received or disposed, shall be submitted to the Board of Health.
4. The operator of the gas station shall provide emergency contact telephone numbers to the Board of Health, Fire Department, Police Department and the Civil Defense. (Telephone numbers of the owner, manager, etc.)
5. Local Emergency response telephone numbers (Board of Health, Police, Fire) as well as the D.E.P. and State Police telephone numbers shall be posted on the wall next to all telephones.

6. Within thirty (30) days after issuance of this permit, and prior to the next pumping of the septic tank, a sample shall be taken from the septic tank and analyzed for hydrocarbons and volatile organic compounds. This procedure shall be performed annually by a D.E.P. certified testing lab, each time prior to pumping the septic tank.
7. A leak detector monitor shall be installed in the waste oil tank.
8. All drums containing gear lube and/or new motor oil shall be stored in a proper containment area capable of storing 110% of all storage materials.

On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to grant a hazardous materials control permit to Tracey's Service Station, 45 Powdermill Road, with the following conditions:

1. All emergency response procedures, should a spill occur, shall be posted in full view of all employees.
2. Speedy Dry or its equivalent shall be kept in the service area in case of a hazardous materials spill.
3. Copies of all manifests for all hazardous materials, received or disposed, shall be submitted to the Board of Health.
4. The operator of the gas station shall provide emergency contact telephone numbers to the Board of Health, Fire Department, Police Department and the Civil Defense. (Telephone numbers of the owner, manager, etc.)

5. Local Emergency response telephone numbers (Board of Health, Police, Fire) as well as the D.E.P. and State Police telephone numbers shall be posted on the wall next to all telephones.
6. Within thirty (30) days after issuance of this permit, and prior to the next pumping of the septic tank, a sample shall be taken from the septic tank and analyzed for hydrocarbons and volatile organic compounds. This procedure shall be performed annually by a D.E.P. certified testing lab, each time prior to pumping the septic tank.
7. A leak detector monitor shall be installed in the waste oil tank.
8. All drums containing gear lube and/or new motor oil shall be stored in a proper containment area capable of storing 110% of all storage materials.

On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to grant a hazardous materials control permit to Sunrise Sunoco, 421 Mass. Ave., with the following conditions:

1. All emergency response procedures, should a spill occur, shall be posted in full view of all employees.
2. Speedy Dry or its equivalent shall be kept in the service area in case of a hazardous materials spill.
3. Copies of all manifests for all hazardous materials, received or disposed, shall be submitted to the Board of Health.

4. The operator of the gas station shall provide emergency contact telephone numbers to the Board of Health, Fire Department, Police Department and the Civil Defense. (Telephone numbers of the owner, manager, etc.)
5. Local Emergency response telephone numbers (Board of Health, Police, Fire) as well as the D.E.P. and State Police telephone numbers shall be posted on the wall next to all telephones.
6. Within thirty (30) days after issuance of this permit, and prior to the next pumping of the septic tank, a sample shall be taken from the septic tank and analyzed for hydrocarbons and volatile organic compounds. This procedure shall be performed annually by a D.E.P. certified testing lab, each time prior to pumping the septic tank.
7. A leak detector monitor shall be installed in the waste oil tank.
8. All drums containing gear lube and/or new motor oil shall be stored in a proper containment area capable of storing 110% of all storage materials.

PETE'S AUTOMOTIVE REPAIR SHOP - 50 GREAT ROAD:

Pete's automotive repair shop located at 50 Great Road, has applied for a hazardous materials control permit for this facility. The primary hazardous materials stored at this site are oil and antifreeze. During an inspection of the facility a sink was noted that discharged directly to the ground surface. Mr. Perry asked the owner to immediately remove the sink. Mr. Malerbi, owner of the repair shop, stated that he would do whatever is needed for compliance with Acton laws and regulations.

On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to grant a hazardous materials permit to Pete's Automotive Repair, 50 Great Road, with the following conditions:

1. All emergency response procedures, should a spill occur, shall be posted in full view of all employees.
2. Speedy Dry or its equivalent shall be kept in the service area in case of a hazardous materials spill.
3. Copies of all manifests for all hazardous materials, received or disposed, shall be submitted to the Board of Health.
4. The operator of the service station shall provide emergency contact telephone numbers to the Board of Health, Fire Department, Police Department and the Civil Defense. (Telephone numbers of the owner, manager, etc.)
5. Local Emergency Response telephone numbers (Board of Health, Police Fire) as well as the D.E.P. and State Police telephone numbers shall be posted on the wall next to all telephones.
6. All storage drums on site shall be properly labelled.
7. All waste oil tanks shall be shielded from the elements.
8. All drums containing gear lube, new motor oil, or antifreeze, or any other hazardous materials or waste, shall be stored in an approved containment area capable of storing 110% of all storage materials.
9. Floor drains on site are prohibited.
10. The wall sink shall not be used and must be disconnected and removed from site.

11. The operator(s) of this facility shall provide written verification from the owner that bathroom facilities are available to the operator on site.

PROPOSED CHANGES TO ARTICLE 11:

Mr. Halley presented the Board with the proposed changes to Article 11. The Board instructed Mr. Halley to send these proposed changes to area engineers and other interested parties for their review and schedule a public hearing.

On a motion made by Mr. Conoby, seconded by Mr. McInnis, the Board unanimously voted to adjourn at 9:45 P.M.

NEXT MEETING:

The next regularly scheduled meeting will be held on July 27, 1992 at 7:30 P.M. The following meetings will be held on August 17, 1992 and August 31, 1992.

Respectfully Submitted,

Sheryl Ball

Sheryl Ball
Health Secretary

James J. Barbato

James Barbato
Acting Chairman