

Acton Housing Authority

Minutes of Regular Meeting, 6 February 1984, 7:30 PM, 68 Windsor Avenue

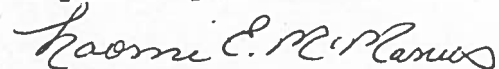
Attendance: James Sargent, Joseph Mercurio, Marlin Murdock, Leah Nazarian, Barbara Yates, Betty McManus, Anne Puzella, Ann Hosmer/Acton Housing Authority. Al Aydelott/Architect, Hughes & MacCarthy. Charles Landry/Maintenance, Acton Housing Authority. Citizen's Advisory Committee: Kathy Maslanka, Margaret Rennie, Dave Deloury, Roswell Cummings, Mildred Brady. Jean Schoch/ League of Women Voters.

1. Marlin Murdock, Chairman, called the meeting to order at 7:30 PM. The Chairman reminded the Citizen's Advisory Committee that the Authority's goal was to provide safe, decent housing to the low-income elderly and families of Acton.
2. Al Aydelott, Architect, reviewed with the Board and Advisory Committee the preliminary site drawings.
3. The Executive Director informed the members that the Authority would meet with the Planning Board on February 13, 1984 to discuss the proposed complex. The filing date for the Comprehensive Permit application would be February 16, 1984 with the formal hearing date on March 12, 1984.
4. The Next meeting of the Citizen's Advisory Committee with the Authority will be March 5, 1984.
5. Minutes of the Regular Meeting, 30 January 1984 were approved.
6. Executive Director's Report
 - A. The energy conservation grant of \$600. awarded to the Acton Housing Authority by EOCD will be used for weatherstripping, door sweeps and pipe insulation throughout the complex.
 - B. The electrical junction box which activates the pump for the septic system was repaired. The junction box is weatherproof not watertight. The Director has contacted the architect for Windsor Green to see what the building specs were written for the junction box.
 - C. A letter was written to EOCD requesting their direction on how the Authority should proceed with the repair work on the exterior peeling paint and wood rot at Windsor Green.
 - D. The Board was informed that the Legal Counsel at EOCD has stated the two Board Members who were appointed to fill vacancies must run in the April election for the remainder of the unexpired terms.
 - E. EOCD has informed the Executive Director to have the Authority's

Legal Counsel draw up an addendum to be included with the 705 lease that the air conditioners and dishwashers would not be maintained in working order by the Authority. If a tenant wanted them repaired the expense is to be solely their responsibility.

- F. A letter has been sent to Yankee Village requesting the amount of interest earned to date on their third assessment.
 - G. EOCD has been informed in writing on the pending fourth assessment at Yankee Village.
7. Old Business
- A. The office staff will contact other Authorities on the types of computers available to meet the needs of a Housing Authority. Once the information is collated a report will be submitted to the Board.
8. New Business
- A. The Board noted the memo sent by EOCD on the proposed amended regulations on Collective Bargaining.
9. The Regular Meeting adjourned at 10:10 PM.
10. The next Regular Meeting is scheduled for 27 February 1984 at 7:30 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director