

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 23 April 1984, 7:30 PM, 68 Windsor Avenue

Attendance: Marlin Murdock, James Sargent, Joseph Mercurio, Leah Nazarian, Barbara Yates. Betty McManus, Anne Puzella, Ann Hosmer/Acton Housing Authority. Jean Schoch/League of Women Voters.

1. Marlin Murdock, Chairman, called the meeting to order at 7:30 PM.
2. Executive Director's Report
 - A. EOOD is requesting additional information be included with the Authority's Modernization Proposal.
 - B. Gordon & Marotto's proposal offering Computer Service for the financial administration of the Authority was discussed. The Board will review the information and a decision will be made at the next regular meeting.
 - C. MMDT's interest rate is at 9.25% while the Middlesex Bank Money Market NOW account is paying 9.5%.
 - D. NAHRO's letter requesting that Local Housing Authorities consider turning over unused 707 and Section 8 Certificates to MHFA for their use rather than let the Federal and State agencies recapture the funds was reviewed. The Director felt that this request would not benefit local residents and assured the Board it should not be necessary as all our Certificates would be leased.
 - E. EOOD has authorized the Authority to hire Interstate Electric to replace the junction box which activates the pump of the septic system. On April 20, 1984 the junction box was replaced by Interstate.
 - F. Joseph Mercurio moved that based on the information submitted by a Section 8 Certificate Holder that the Board vote to grant her a Mobile Certificate. James Sargent seconded the motion and all Members voted in favor.
 - G. The Department of Labor and Industries is reviewing the Authority's request to reconsider the job description/salary of the maintenance mechanic/laborer.
 - H. Leah Nazarian moved that the ledger list of all monthly checks to be written by the Authority be made available at the regular Board Meeting for the Members' review. James Sargent seconded the motion and all Members voted in favor.

- I. The State Auditor's Exit Conference with the Executive Director was discussed. The Auditor's requested that all property owned by the Authority be labeled. The Auditors noted that EOCD has oversubsidized the Authority, but that that was not the fault of the Authority.

3. Old Business

- A. The Board reviewed the comparative budgets from the 667-1 and the 705-2 Programs.
- B. The current status of the 667-2/705-1 Grant was reviewed by the Executive Director. The Moody Agreement has been signed by all parties. Those items still pending are: DEQE's authorization to tie into the North Acton Treatment Plant, submission of a curb change to DPW and the Blackstone Agreement allowing water runoff.
- C. Hughes & MacCarthy's invoice requesting their 2nd installment payment of \$10,000. was reviewed. Joseph Mercurio moved that the Director request EOCD's authorization to make the payment. James Sargent seconded the motion and all Members voted in favor.
- D. The Board reviewed Hughes & MacCarthy's request for payment for extraordinary services of \$4,148.21. James Sargent moved that the Executive Director inform EOCD that the Board felt the services had been rendered and request authorization for payment. Joseph Mercurio seconded the motion and all Members voted in favor.
- E. Marlin Murdock moved that the Board send a letter to Lynn Abbott, Coordinator of the Conservation Commission, thanking her for all her efforts and help. He further moved that a second letter be sent to the Conservation Commissioners thanking all of them but pointing out, that during the proceedings, one of it's Members attitude concerned the Authority. Joseph Mercurio seconded the motion with all Members in favor.
- F. Jim Sargent requested that the Executive Director notify Steve Graham of the Conservation Commission's findings and that they should be filed within sixty (60) days at the Registry of Deeds.

4. New Business

- A. The Annual Meeting of the Acton Housing Authority will be held May 7, 1984 at 7:30 P.M..
- B. Joseph Mercurio moved that the present officers of the Board be submitted in nomination for the coming year. Jim Sargent seconded the motion and all voted in favor.

5. James Sargent made a motion to move into Executive Session for the purpose of discussing two tenants currently subsidized under the Acton Housing Authority. Motion was seconded by Joseph Mercurio. Marlin Murdock, Chairman, called for a Roll Call vote:

AYES

Barbara Yates
Joseph Mercurio
Leah Nazarian
James Sargent
Marlin Murdock

NAYES

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The Chairman announced that the Regular Meeting would not reconvene after the Executive Session.

6. Regular Meeting adjourned at 9:30 P.M..
7. The next Regular Meeting will be held 7 May 1984 at 7:30 P.M..

Respectfully submitted,

Naomi E. McManus

Naomi E. McManus
Executive Director