

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 3 December 1984, 7:30 PM, 68 Windsor Avenue

Attendance: Joseph Mercurio, James Sargent, Marlin Murdock, Leah Nazarian, Barbara Yates. Betty McManus, Anne Puzella, Ann Hosmer/ Acton Housing Authority. Jean Schoch/League of Women Voters. Guests: Italo Visco/Hughes & MacCarthy. Katherine Bovie/DMH. Naomi Lerman/Elliott Community Mental Health Center. Citizens Advisory Committee: Mildred Brady, Kathy Maslanka.

1. Marlin Murdock, Chairman, called the meeting to order at 7:35 PM.
2. Minutes of the Regular Meeting, 19 November 1984, were approved.
3. The Board approved the cash disbursements November 20 - December 3, 1984.
4. Italo Visco from Hughes & MacCarthy reviewed with the Board and the Citizens Advisory Committee the latest architectural drawings of the family/elderly housing complex. The Board requested that Italo continue to pursue alternatives for emergency call systems which would be installed in the elderly units.
5. Marlin Murdock stated that the Acton Housing Authority should vote in favor of submitting the proposal for Chapter 689 Funds to purchase the Eliot House on Concord Road. He further stated that the Executive Director contact the Board of Selectmen to request a time to discuss the proposal. Barbara Yates moved Marlin Murdock's statement. Joseph Mercurio seconded the motion. A discussion followed with Katherine Bovie from DMH and Naomi Lerman on the proposal submission. Naomi and Kappy discussed the concept of the program servicing the twelve residents of Eliot House. The Board discussed how the Authority would provide stability to the residents as well as refurbishing the existing home. Marlin Murdock called for a Board vote by roll call on the motion.

Ayes

Joseph Mercurio
James Sargent
Leah Nazarian
Barbara Yates
Marlin Murdock

Nayes

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The motion was carried.

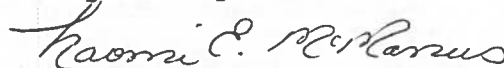
6. James Sargent moved that the Acton Housing Authority vote to affiliate with the Elliott Mental Health Center for the purpose of developing a residence for 12 chronically disabled persons. Barbara Yates seconded the motion and all members voted in favor.

7. Joseph Mercurio moved that the Acton Housing Authority vote to adopt the EOCD's Resolution of Compliance. Marlin Murdock seconded the motion and all Members voted in favor.
8. Executive Director's Report
 - A. The Board was informed that the Director is awaiting legal clarification on a tenant's reimbursement of back rent.
 - B. The Authority's Annual Trim-a-Tree will be held on December 11, 1984 at 10 AM in the Community Building.
 - C. The Board reviewed EOCD's memo on asbestos.
 - D. Acton's annual Tree Lighting will be held on December 7, 1984 at 4 PM.
 - E. MHFA's Annual Report will be available for review in the Authority's office.
 - F. NAHRO will hold a Seminar on the Right-to Know Law.
 - G. The Director requested a Board Member to meet with two residents living at Windsor Green and the Executive Director to resolve their personal conflicts. Marlin Murdock volunteered to represent the Board.
 - H. The Board was informed that the Section 8 Fidelity Bond was given to Fred S. James Insurance Co.
 - I. The Authority's Annual report will be submitted to the Town Report Committee.
 - J. The Board reviewed the letter of support written for MMARC's application for a Federal Grant to provide services for aged retarded citizens.
 - K. The Board reviewed the nine month operating budget for 667-1.
 - L. EOCD's memo to encourage tenant involvement on energy conservation measures was noted.
9. Old Business
 - A. The Executive Director updated the Board on the investigational study of Windsor Green. Three firms submitted proposals and have been forwarded to EOCD.
 - B. Joseph Mercurio reported to the Board on the Conference he attended regarding Affirmative Action in the Eighties.

10. New Business

- A. Marlin Murdock acknowledged the letter sent to the Authority regarding the "Commendable" rating given by EOCD for their yearly management review.
 - B. Barbara Yates moved that the proposed Operating Budget for State-aided 705-2 Housing, of the Acton Housing Authority, Development Number 705-2 for fiscal year ending 12/31/85, showing Total Operating Receipts of \$15,625 and Total Operating Expenditures of \$29,472, thereby requesting a subsidy of \$13,847 be submitted to the Executive Office of Communities and Development for its review and approval. Joseph Mercurio seconded the motion which, upon a roll-call vote was passed by a vote of 4 to 0.
 - C. Barbara Yates moved that the proposed Operating Budget for State-aided 667-1 Housing, of the Acton Housing Authority, Development Number 667-1 for fiscal year ending 12/31/85, showing a Total Operating Receipts of \$105,300 and Total Operating Expenditures of \$129,634, thereby requesting a subsidy of \$23,334 be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.
11. The meeting adjourned at 10:45 PM.
12. The next Regular Meeting will be held on January 7, 1985.

Respectfully submitted,



Naomi E. McManus
Executive Director