



## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, November 4, 1991, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Jean Schoch, Peter Berry, Joseph Mercurio, Barbara Yates, Barbara Willson, Naomi McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority

1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30pm.

2). Barbara Willson moved that the Minutes of the Regular Meeting of October 21, 1991 be approved with the correct spelling of Mercurio noted. Joseph Mercurio seconded the motion and all members voted in favor.

3). The approval of Voucher #92 was deferred.

4). Executive Director's Report

A). Joseph Mercurio moved that the Authority vote to request a waiver of the current Veteran's Preference regulation and expand the definition to include veterans of the Lebanon( August 25, 1982- to be determined), Grenada(October 25, 1983 to December 15, 1983) Panama(December 20, 1989 to January 31, 1990) and Persian Gulf(August 2, 1990-to be determined). Peter Berry second the motion and all members voted in favor.

B). The Annual Meeting of Parker Village was discussed with the Board by Ms. Hosmer.

C). Ms. McManus reviewed with the Board the current status of Rosestone's repairs to correct the past flooding of the Authority's cellars.

5). Old Business

A). Board noted HUD's letter informing the Authority that their application for additional Section 8 Certificates was not approved.

B). Joseph Mercurio moved that the Authority vote to contract the professional services of MAPPLAN related to technical assistance on Section 504 of the Rehabilitation Act of 1973. Work under this purchase order will be performed from 10/25/91 through 6/30/92 for an amount not to exceed \$1000.00. Peter Berry seconded the motion and all members voted to approve.

C). Joseph Mercurio moved that the firm of Gauchet Architect be paid for services rendered in the amount of \$1018.88 for the drainage repairs at McCarthy Village. Barbara Willson seconded

the motion and all voted to approve.

D). Barbara Willson moved that the Authority vote to pay Gaucher Architect for services rendered in the amount of \$792.30 for the remedial repairs and enlargement of the office space at Windsor Green. Peter Berry seconded the motion and all members voted to approve.

E). The Board discussed the Executive Director's new proposed Maintenance/Miscellaneous Charge Policy. Joseph Mercurio reviewed his concerns regarding the original policy as previously recommended by the Director. Joseph Mercurio moved that the revised policy as presented by the Executive Director at this time be adopted by the Acton Housing Authority. Barbara Willson seconded the motion and all members voted to approve.

6). New Business

Board reviewed and discussed the budget revision # 1 for the 707 Rental Assistance Program. Jean Schoch moved that the budget revision # 1 as drafted be submitted to EOCD for approval. Barbara Willson seconded the motion and all members voted to approve.

Annual Operating Budget for State-Aided Housing, Fiscal Year

MOTION: Jean Schoch moved that the proposed Operating Budget for State-aided Rental Assistance Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 707 for fiscal year ending 12/31/91, showing Total Operating Receipts of \$ 16,893 and Total Operating Expenditures of \$ 22,023, thereby requesting a subsidy of \$ 0 be submitted to the Executive Office of Communities and Development for its review and approval. Barbara Willson seconded the motion which, upon roll-call vote, was passed by a vote of 5 to 0.

CERTIFIED AS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT SAID MEETING AND ON FILE AND OF RECORD. BY

Barbara Willson  
Secretary Housing Authority

(SEAL)

11/11/91  
Date of Certification

7). The Regular Meeting adjourned at 9:00pm.

Respectfully submitted,

*Naomi Eisenstein*