



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 5 February 1990, 7:30 pm at 68 Windsor Avenue.

Attendance: Marlin Murdock, Joseph Mercurio, Barbara Yates, Jean Schoch, Barbara Willson. Betty McManus, Ann Hosmer and Gail Hembrough/ Acton Housing Authority.

1. Marlin Murdock, Chairman called the Regular Meeting to order at 7:30 pm.

2. Joseph Mercurio moved that the Minutes of the Special Meeting of December 5, 1989 be approved. Jean Schoch seconded the motion and all members approved.

3. Barbara Yates moved that the Minutes of the Regular Meeting of December 18, 1989 be approved with following correction to" # 10 item (B) to state the motion was seconded by Barbara Yates and all members approved". Jean Schoch seconded the motion and all members voted to approve.

4. Barbara Willson moved the Minutes of the Executive Session of December 18, 1989 be approved. Joseph Mercurio seconded the motion and all members voted to approve.

5. Joseph Mercurio moved that Voucher # 74, \$ 29,903.70 be approved. Barbara Yates seconded the motion and all members voted to approve.

6. Barbara Willson moved that Voucher # 75, \$ 136,938.14 be approved. Jean Schoch seconded the motion and all members voted to approve.

7. Executive Director's Report

A. Board reviewed EOCD's Standard of Conduct for Public Officials and discussed the Executive Director's recommendation that each employee and Board Member sign annually a form that they have read and understood the Regulation. A final decision on the E. D.'s recommendation will be discussed at the next Regular Meeting of the Board.

B. Eliot Community Mental Health Agency's letter regarding budgetary cuts to the Elderly Resource Team was discussed. The Board requested that the Executive Director send a letter stating AHA'S support for the elderly program and their disappointment that the Area Office had made the program cuts.

C. Board reviewed Meadowbrook's letter regarding the need to have a special assessment for the repairs of the septic system.

D. The Board Members were asked to contact the Authority's

office by Friday February 9th if they intended to attend the Annual NARHO meeting at Seacrest.

E. The Acton Planning Council's flyer on the Master Plan was discussed by the Board. It was the sense of those present that a member of the Board should be contacted by a Member of the Planning Council's Board to discuss the negative inference of low income in the Council's flyer.

F. The Board instructed the E.D. to prepare a renewal Contract for Legal Counsel for the Authority's Chairman's signature at the next Regular Meeting.

G. The Memo from the Quincy Housing Authority regarding NAACP VS. KEMP as it relates to the Authority's HUD rental subsidy program was discussed.

## 8. Old Business

### A. Rosestone

The Developer is still awaiting final approval from FDIC regarding the remortgaging of the construction loan. It is anticipated that approval will be within the next few weeks.

### B. McCarthy Village

All heating corrections have been completed. The Board discussed John Hughes' request for reconsideration of additional monies to cover extra services during the first year of occupancy. The sense of the Board was unless Mr. Hughes could justify his position by providing additional evidence that substantiate his request that the Board could do little to change EOCD's position.

### C. Septic Repairs at Windsor Green

The revised engineer's contract with Dufresne-Henry Inc. is being reworked with EOCD and a representative of the firm. Once the revisions are completed the final copy of the contract will be forwarded to the Authority's office for final approval.

### D. Remedial Repairs of Windsor Green/ McCarthy Village

EOCD has given approval for the Authority to go out to bid for Architectural Services. Formal advertising will be done within the next few weeks.

## 7. New Business

A. The Board accepted the final State Auditor's report for period ending 1988.

B. Barbara Willson moved that the E.D. be authorized to request EOCD's consideration for Bonus Monies of \$2500.00 for the staff for the close out of McCarthy Village from development to management. Barbara Yates seconded the motion and all members

voted to approve.

C. The Authority deferred granting the Authority's fee accountant authorization to send financial reports to EOCB before reviewed by the Acton Housing Authority.

8. The Regular Meeting adjourned at 9:00 pm.

9. The next Regular Meeting will be held on March 5, 1990 at 7:30 pm at 68 Windsor Avenue.

Respectfully Submitted,



Naomi E. McManus  
Executive Director