

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 3 April 1989, 7:30 p.m., 68 Windsor Avenue, Acton, Ma.

Attendance: Joseph Mercurio, Jean Schoch, Barbara Yates. Ann Hosmer, Gail Hembrough/Acton Housing Authority. Barbara Willson.

Absent: Marlin Murdock

- 1). Jean Schoch, Vice Chairman, called the Regular Meeting to order at 7:30 p.m.
- 2). Joseph Mercurio moved that the Minutes of the Regular Meeting of March 20, 1989 be approved with a change in item 5, B to read eight not six. Barbara Yates seconded the motion and all members approved.
- 3). Joseph Mercurio moved that voucher # 65 in the amount of \$124,932.64 be approved. Barbara Yates seconded the motion and all members approved.
- 4). Executive Director's Report
  - A. The Board reviewed the new EOCD guidelines for the Executive Director's contract. They requested that the job description of the Executive Director be included with the Contract for discussion at the next meeting.
  - B. The Board reviewed the letter from the Worcester Housing Authority stating that they will be discontinuing their participation in the Section 8 Mobility Program as of March 1, 1989. It was pointed out that this will not affect any tenants who are presently located in Worcester.
  - C. The Board reviewed the letter from Acton Property Management regarding the rekeying at Pillar House Condominiums.
  - D. The letter from Marilyn Berner, Director of Adult Services, Central Middlesex Area, DMH, regarding Community Rounds was discussed.
  - E. The Notice of Hearing on the application of Acorn Structures, Inc. for a Free Standing Sign was noted.
  - F. The Guidelines for Affordable Housing, as done by Community Opportunities, for the Strategic Planning Task Force was noted.

- G. The Board was informed of the Annual Conference of the New England Minority Business Opportunity Committee on April 18, 1989.
- H. The Townwide meetings of the Planning Council were noted.
- I. The Housing Authority has been informed that Briarbrock Condominiums is in default.

5). Old Business

A. McCarthy Village

The Director request to EOCD to hold a meeting for all the concerned parties within the next few weeks at EOCD was discussed. The Board felt the meeting would help everyone concerned to identify the specific problems and to work out the best solutions.

B. Rose Stone

The Director has been contacted by the Developer and told that they anticipate that the units will be ready in 40-45 days for appraisal.

C. Chapter 707 ACC

Joseph Mercurio moved that the Board approved

ANNUAL CONTRIBUTIONS CONTRACT  
By and Between  
THE COMMONWEALTH OF MASSACHUSETTS  
Acting by and through the Secretary of the  
EXECUTIVE OFFICE OF COMMUNITIES AND DEVELOPMENT  
and  
Acton Housing Authority  
RENTAL ASSISTANCE PROJECT CHAPTER 707-SCATTERED SITE

This agreement is entered into as of January 1, 1989, by the Acton Housing Authority (herein called the "Authority") and the Commonwealth of Massachusetts (herein called the "Commonwealth") acting by and through the Secretary of the Executive Office of Communities and Development (herein called the "Secretary"), pursuant to Massachusetts General Laws Ch. 121B, Section 4J. The purpose is to provide rental assistance for low income households in private residential rental units (herein called "Units") in accordance with Massachusetts General Laws Ch. 121B, (herein called the "Act"), and any regulations issued heretofore (herein called the "Regulations"). The Rental Assistance Project (herein called the "Project") is defined as all Units which may from time to time be leased or subsidized under this Contract.

SECTION I - PROJECT FUNDING

I (A) Annual Contributions

The Commonwealth shall make annual contributions available to the Authority with respect to this Project based upon the following:

Contributions will be advanced on a quarterly basis beginning on

January 1, 1989, provided the Authority has promptly and accurately submitted the information required by the Secretary and in compliance with the other provisions of this Contract, applicable statutes and the Regulations as they may from time to time be amended.

The Maximum Annual Contribution shall be: \$ 300,000

Based on the Maximum Annual Contribution, the Projected Total Number of Dwelling Units to be leased is 44 including those Units already under lease before the date of this Contract.

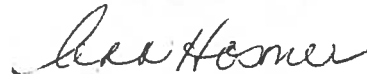
Bedroom distribution for these units shall be:

<u>Elderly/Handicapped</u>				<u>Family/Handicapped</u>						
SRO	OBR	1BR	2BR	SRO	OBR	1BR	2BR	3BR	4BR	5BR
			9			2	25	8		

Barbara Yates seconded the motion and all members approved.

- D. The Board discussed the request from Minuteman Association of Retarded Citizens to start a Transitional Living Program with the help of the Acton Housing Authority. It was discussed that the Concord Housing Authority might be able to provide Section 8 Certificates which would be used by the clients. It was the sense of the Board that the Housing Authority would support the Program in Acton and that the Housing Authority should use whatever means of funding they are most comfortable with.
- 6). The Regular Meeting adjourned at 8:45 p.m.
- 7). The next Regular Meeting will be held May 1, 1989 at 7:30 p.m.

Respectfully submitted,



Ann Hosmer  
Assistant Executive  
Director