



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 16 October 1989, 7:30 p.m., 68 Windsor Avenue.

Attendance: Marlin Murdock, Joseph Mercurio, Jean Schoch, Barbara Yates, Betty McManus, Ann Hosmer, Gail Hembrough/ Acton Housing Authority

Absent: Barbara Willson

Guests: Doli Atamian, Boxborough liaison to the Acton Housing Authority Board. Mark Donohoe, Charles Perkins Engineering. A student observer from Middlesex College.

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 p.m.
2. Doli Atamian discussed with the Board EOCOD's rejection of the Strategic Planning Grant Application for the Town of Boxboro. Ms. Atamian has been informed that originally the application was approved but due to State budget constraints it later had to be denied. It was the sense of all present that Boxborough should resubmit next year. The Members felt that the Authority would give another \$100 to \$200 to OKM, the consulting firm which originally wrote the application, for the 1990 round of funding.
3. Approval of the Minutes of the Regular Meeting of 2 October 1989 was deferred.
4. Executive Director's Report
 - A. The Board discussed the letter from the Chairman of the Eliot Community Mental Health Agency requesting that the Acton Housing authority contact State legislators regarding the Board's concern for the ongoing local administration of the Crisis Team. The Board asked that the Executive Director write a letter stating the authority's position of support for the continuation of the local administration of the Crisis Team and the Chairman would sign the letter.
 - B. The Executive Director recommended that the Board take advantage of EOCOD's suggestion that Acton become involved in the Pilot Program for the Bottom Line Budget Program. This Pilot Program would enable more control over the Authority's own budget as long as the bottom line adhered to EOCOD's guidelines. Joseph Mercurio moved that the Board accept EOCOD's invitation to participate. Jean Schoch seconded the motion and all Members voted in

favor.

- C. The Board authorized the Chairman to sign the Auditor's letter stating that the Authority was in compliance with all budgeting and EOCB regulations.
- D. The Executive Director discussed the parking problems at Yankee Village with the Authority's units and the Trustees of the Condo Association.
- E. The Board was informed that based on new regulations for the Chapter 689 all residents of 27 Concord Road must have income verifications submitted to the Acton Housing authority for our files. This was a request of the State Auditors.

5. Old Business

A. Windsor Green

1. Mark Donohoe of Perkins Engineering reviewed the alternatives for the pump system of the septic system at Windsor Green.

2. Joseph Mercurio moved that the Acton housing authority accept Alternate #1 of Perkins Engineering's report. Barbara Yates seconded the motion and all members approved.

B. McCarthy Village

1. The Landscaping is almost complete.

2. The zone valves will be installed on November 1, 1989.

3. Barbara Yates moved that the Executive director be authorized to sign the final close out papers for McCarthy Village sent by P. & H. Contractors. Joseph Mercurio seconded the motion and all Members voted in favor.

C. Chapter 707 regulations

1. The Board discussed the promulgation of the Chapter 707 Tenant Selection regulations.

2. Joseph Mercurio moved and Barbara Yates seconded the motion that the Acton Housing Authority would comply with the new Chapter 707 Tenant Selections regulations.

3. The Board requested that the Minutes show their

dismay regard the entire issue and the need to have new regulations.

4. Barbara Yates moved and Joseph Mercurio seconded the motion that the Executive Director had received authorization from the Board Members by Telephone to apply for six (6) new Chapter 707 Certificates. All Members voted in favor of the motion.

6. New Business

Marlin Murdock asked that Barbara Yates and Jean Schoch be the Nominating Committee for the Authority's Annual Board Meeting to be held on November 6, 1989. The Executive Director will give the annual Report at that time and the slate of officers will be presented.

7. The Regular Meeting adjourned at 9:00 p.m.
8. The next Regular Meeting will be held on 6 November 1989.

Respectfully submitted,



Naomi E. McManus
Executive Director