

## ACTON HOUSING AUTHORITY

RECEIVED & FILED  
 DATE October 23, 1987  
*Beckham Brown*  
 TOWN CLERK, ACTON

Minutes of the Regular Meeting, 5 October, 1987, 7:30 68 Windsor Avenue

Attendance: Marlin Murdock, James Sargent, Joseph Mercurio, Jean Schoch

Absent: Barbara Yates

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 pm.
2. Joseph Mercurio moved to approve the minutes of the Regular Meeting of August 17, 1987. Jean Schoch seconded the motion and all members approved.
3. Jean Schoch moved to approve the minutes of the Regular Meeting of September 14, 1987. Joseph Mercurio seconded the motion and all members approved.
4. Joseph Mercurio moved that voucher #45 in the amount of \$140,754.55 be approved. Jean Schoch seconded the motion and all members approved.
5. Executive Director's Report
  - A. Leah Nazarian and Doli Atamian have asked to meet with the Board on October 19, 1987 regarding an update of the housing needs of Boxboro.
  - B. The statistic quoted in the Middlesex News of 3.9% affordable housing in Acton was questioned. The Executive Director will contact EOCD and verify the figure.
  - C. The Board reviewed EOCD's budget caps of 6% for 667 and 5% for 705 for Acton's Annual Operating Budget.
  - D. The Board was informed that the Director is currently interviewing people for the position of Assistant Clerk/Housing Inspector.
  - E. The Board was made aware that there will be a meeting on elderly's abuse of alcohol on November 5, 1987.
  - F. A seminar will be held on AIDS, October 8, 1987 at the Acton Junior High School.
  - G. EOCD'S Annual Conference will be held in Danvers on November 13 & 14, 1987.
  - H. The Board was informed that Na'Ama Ansell has been to the Authority to take pictures of the Authority's elderly, family, and 689 housing.
  - I. Chet Atkins' office informed the Authority that HUD has approved the 202 funding for the Larch Group.

- J. Bruce Wheeler, Developer, has met with the Director to discuss his proposed 75 unit development on Granite Road in Acton. The Director will ask the CDC to meet with him.
- K. Armand Dufresne has met with the Executive Director to discuss the Great Hill Project. At this time EOCD has not notified him on the HOP funding for "First Time Homeowners".

6. Old Business

- A. Italo Visco's minutes of the September 24, 1987 job meeting of McCarthy Village were presented. The Director stated two remaining concerns: 1.) the site grading, 2.) the problems with boiler room #5.
- B.

JJ.

Joseph Mercurio moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Jean Schoch and upon roll call the "Ayes" and "Nays" were as follows:

AYES

NAYS

Marlin Murdock  
Jean Schoch  
Joseph Mercurio  
James Sargent

The Chairman thereupon declared said motion carried and said resolution adopted.

The following resolution was introduced by Joseph Mercurio read in full and considered:

That the AHA pay the additional cost of \$8,187.00 (change order #6) for additional rotten wood repair and glass replacement on time and materials basis throughout the complex.

C. Joseph Mercurio moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Jean Schoch and upon roll call the "Ayes" and "Nays" were as follows:

AYES

NAYS

Marlin Murdock  
 Jean Schoch  
 Joseph Mercurio  
 James Sargent  
 The Chairman thereupon declared said motion carried and said resolution adopted.

The following resolution was introduced by Joseph Mercurio,  
 read in full and considered:

That the AHA pay the additional cost of \$4,446 (change order #7) for installation of new skylight, downspout, gutter, additional framing and other related work to enlarge the proposed breezeway.

- D. The Executive Director informed the Board that the Authority had received an Occupancy Permit for Eliot House. The Director stated that once the Permit was issued by the Town the clients moved back.
- E. The joint application for SRO (Single Room Occupancy) funding has been submitted to EOCD and DMH.
- F. The application for family and elderly housing funds has been submitted to EOCD.
- G. It was the sense of the Board that although Parker Village Trustees had not provided a breakdown of the Special Assessment that the Authority should pay the 1st installment. A letter will be sent explaining the Authority's position and requesting that the information be sent or be given to the Authority at the Annual Meeting of October 15, 1987.
- H. The Board was informed that the Authority's Appeal to Labor and Industries has been dropped. EOCD has informed the Authority that they will allow budget revisions to cover the increases in salaries of the Maintenance Staff.

EXTRACT

Regular HEETING  
(Regular/Special)

Acton HOUSING AUTHORITY

October 5, 1987 (Date) 7:30 (Time)

MEMBERS PRESENT:

Marlin Murdock  
Joseph Mercurio  
Jean Schoch  
James Sargent

MEMBERS ABSENT:

Barbara Yates

OTHERS PRESENT:

Naomi McNanus, Executive Director

Annual Operating Budget for State-Aided Housing, Fiscal Year

REPORT: Jean Schoch moved that the proposed Operating Budget for state-aided Elderly Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 667-1 for fiscal year ending 12/31/87, showing Total Operating Receipts of \$ 110,175 and Total Operating Expenditures of \$ 181,809, thereby requesting a subsidy of \$ 63,714 be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

CERTIFIED AS A TRUE AND CORRECT COPY  
OF A RESOLUTION ADOPTED AT SAID  
MEETING AND ON FILE AND OF RECORD,  
BY

*Joseph S. Mercurio*  
Secretary Housing Authority

(SIGN.)

Oct 5 1987  
DATE OF CERTIFICATION

EXTRACT

Regular MEETING  
(Regular/Special)  
Acton HOUSING AUTHORITY  
October 5, 1987 7:30pm  
(Date) (Time)

MEMBERS PRESENT:

Marlin Murdock  
Joseph Mercurio

Jean schoch  
James Sargent

MEMBERS ABSENT:

Barbara Yates

OTHERS PRESENT:

Naomi E. McManus, Executive Director

Annual Operating Budget for State-Aided Housing, Fiscal Year

MOTION: Jean Schloch moved that the proposed Operating Budget for State-aided Elderly Housing, of the Acton Housing Authority, (Chapter 200/667/705/609/707), Program Number 667-2 for fiscal year ending 12/31/87, showing Total Operating Receipts of \$ 34780. and Total Operating Expenditures of \$ 45212., thereby requesting a subsidy of \$ 10432 be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

CERTIFIED AS A TRUE AND CORRECT COPY  
OF A RESOLUTION ADOPTED AT SAID  
MEETING AND ON FILE AND OF RECORD,  
BY

Joseph P. Mercurio  
Secretary Housing Authority

(SEAL)

Oct 5 1987  
Date of Certification

EXTRACT

-----  
Regular Meeting  
(Regular/Special)  
-----  
Acton HOUSING AUTHORITY  
-----  
October 5, 1987 7:30pm  
(Date) (Time)

MEMBERS PRESENT:

Marlin Murdock  
Joseph Mercurio

MEMBERS ABSENT: Jean Schoch  
James Sargent

Barbara Yates

OTHERS PRESENT:

Naomi E. McManus, Executive Director

Annual Operating Budget for State-Aided Housing, Fiscal Year

MOTION: Jean Schoch moved that the proposed Operating Budget for State-aided Family Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 00202-705-1 for fiscal year ending 12/31/87, showing Total Operating Receipts of \$ 25700 and Total Operating Expenditures of \$ 23689, thereby requesting a subsidy of \$ 0 be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

CERTIFIED AS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT SAID MEETING AND ON FILE AND OF RECORD, BY

*Joseph S. Mercurio*  
Secretary Housing Authority

*Joseph S.* Oct 5, 1987  
Date of Certification

(SEAL)

EXTRACT

Regular HEETING  
(Regular/Special)  
Acton HOUSING AUTHORITY  
October 5, 1987 7:30 pm  
(date) (time)

MEMBERS PRESENT:

James Sargent  
Marlin Murdock  
  
Jean Schoch  
Joseph Mercurio

MEMBERS ABSENT:

Barbara Yates

OTHERS PRESENT:

Naomi McManus, Executive Director

Annual Operating Budget for State-Aided Housing, Fiscal Year

OTION: Jean Schoch moved that the proposed Operating Budget for state-aided Family Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number #00202 for fiscal year ending 12/31/87, showing Total Operating Receipts of \$ 12840 and Total Operating Expenditures of \$ 32567, thereby requesting a subsidy of \$ 19727 be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0

CERTIFIED AS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT SAID MEETING AND ON FILE AND OF RECORD, BY

Joseph Mercurio  
Secretary Housing Authority

(SEAL)

Oct 5, 1987  
DATE OF CERTIFICATION

EXTRACT

----- Regular ----- MEETING  
(Regular/Special)  
----- Acton ----- HOUSING AUTHORITY  
----- October 5, 1987 ----- 7:30pm -----  
(Date) (Time)

MEMBERS PRESENT: Marlin Murdock  
Joseph Mercurio  
Jean Schoch  
James Sargent

MEMBERS ABSENT: Barbara Yates

OTHERS PRESENT: Naomi E. McManus, Executive Director

Annual Operating Budget for State-Aided Housing, Fiscal Year

MOTION: Jean Schoch moved that the proposed Operating Budget for State-aided Family Housing, of the Acton Housing Authority, (Chapter 200/667/705/609/707), Program Number #00202-705-3 for fiscal year ending 12/31/87, showing Total Operating Receipts of \$ 8300. and Total Operating Expenditures of \$ 24882, thereby requesting a subsidy of \$ 16582 be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

CERTIFIED AS A TRUE AND CORRECT COPY  
OF A RESOLUTION ADOPTED AT SAID  
MEETING AND ON FILE AND OF RECORD,  
BY

*Joseph S. Mercurio*  
Secretary Housing Authority

(SEAL)

Oct 5, 1987  
DATE OF CERTIFICATION



EXTRACT

Regular MEETING  
(Regular/Special)

Acton HOUSING AUTHORITY

October 5, 1987 7:30pm  
(Date) (Time)

MEMBERS PRESENT:

Marlin Murdock  
Joseph Mercurio

Jean Schoch  
James Sargent

MEMBERS ABSENT:

Barbara Yates

OTHER PRESENT:

Naomi E. Mcmanus, Executive Director

Annual Operating Budget for State-aided Housing, Fiscal Year

REPORT: Jean Schoch moved that the proposed Operating Budget for State-aided Handicap Housing, of the Acton Housing Authority, (Chapter 200/667/105/689/707), Program Number 00202-689-1 for fiscal year ending 12/31/87, showing Total Operating Receipts of \$ 2520 and Total Operating Expenditures of \$ 14559, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0

CERTIFIED AS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT SAID MEETING AND ON FILE AND OF RECORD, BY

Joseph S. Mercurio  
Secretary Housing Authority

Oct 5 1987  
Date of Certification

(SEAL)

EXTRACT

Regular MEETING  
(Regular/Special)

Acton HOUSING AUTHORITY

October 5, 1987 7:30pm  
(Date) (Time)

MEMBERS PRESENT:

Marlin Murdock  
Joseph Mercurio

Jean Schoch  
James Sargent

MEMBERS ABSENT:

Barbara Yates

OTHERS PRESENT:

Naomi E. McManus, Executive Director

Annual Operating Budget for State-Aided Housing, Fiscal Year

NOTION: Jean Schoch moved that the proposed Operating Budget for State-aided Rental Asst. Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 00202-707 for Fiscal year ending 12/31/87, showing Total Operating Receipts of 18396 and Total Operating Expenditures of \$ 16907, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. James Sargent seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

CERTIFIED AS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT SAID MEETING AND ON FILE AND OF RECORD, BY

*Joseph L. Mercurio*  
Secretary Housing Authority

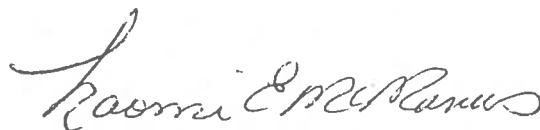
Oct 5, 1987  
Date of Certification

(SEAL)

## 7. New Business

- A. James Sargent informed the Board that he will be resigning as the State Appointee to the Authority as he will be moving after the first of the year. He requested that the members give some thought as to who would be appropriate to suggest to EOCD as a replacement.
8. The meeting adjourned at 9:00pm.
9. The next Regular Meeting will be held at 7:30pm, October 19, 1987.

Respectfully Submitted,



Naomi E. McManus  
Executive Director