

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 4 January 1988, 7:30pm, 68 Windsor Avenue.

Attendance: Marlin Murdock, Barbara Yates, Jean Schoch. Naomi McManus
Ann Hosmer, Gail Hembrough/Acton Housing Authority.

Absent: Joseph Mercurio

1. Marlin Murdock, Chairman, called the meeting to order at 7:30pm.
2. Barbara Yates moved that the minutes of the Regular Meeting of December 21, 1987 be approved. Jean Schoch seconded the motion and all members approved the motion.
3. Barbara Yates moved that voucher #49 be approved. Jean Schoch seconded the motion and all members approved.
4. Executive Director's Report
 - A. Discussion followed regarding the purchasing of a gift for James Sargent in appreciation for his many years of service to the Authority.
Marlin Murdock moved that up to \$150.00 be spent out of the Planning and Development monies. Jean Schoch seconded the motion. The Chairman called for a roll call vote.

	AYES	NAYS
Marlin Murdock	x	
Barbara Yates	x	-0-
Jean Schoch	x	
 - B. Joe Dowd's Memorial Ceremony to be held at 27 Concord Rd. on January 27, 1988 at 2:00pm was discussed.
 - C. The Trustees of Parker Village have contacted the Board of Health regarding the investigation of the illegal septic pipe and pit at the complex.
 - D. To date Parker Village Trustees have not provided a break down of the Special Assessment. The quarterly newsletter provides a general breakdown.
 - E. The Authority's legal counsel has sent Chip Agule, developer of RoseStone, a Right of First Refusal form for the three units the Authority anticipates purchasing.

- F. The Chairman of the Authority will send a letter of support for Great Hill Crossing to the Zoning Board of Appeals.
- G. EOCD's memo on the new requirements for granting a Comprehensive Permit to a developer were noted.
- H. The Acton Condo Bylaw has been amended by the State Legislature. The Board was given a copy of the new bylaw.
- I. The Board reviewed the Authority's Annual Report which has been submitted to the Town.
- J. EOCD has denied Mr.Landry's 6% raise as it currently exceeds L & I minimum rate.
- K. The Board reviewed 187 Great Road Cond's Special Assessment for roof repair.

5. Old Business

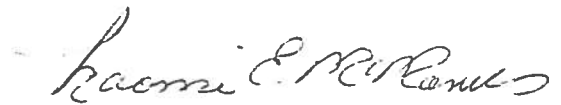
- A. The heating problem in the family handicapped unit at McCarthy Village has been corrected. The design engineer has stated he will pay for the expense of repiping. To date the site work has not been addressed. The Architect is awaiting the General Contractors bid on the cost of correcting the problems.
- B. Ken DiNisco, architect for the remedial repair work at Windsor Green, was reviewed. The Director informed the Board that altho he states the junction box to the pump for the septic system doesn't need to be relocated she has hired the original pump installer to review and make reccommendations. Mr.DiNesco's inability to have the gutters installed will also be addressed by the Director.
- C. The Authority will purchase 5 Condos at Briarbrook within the next few weeks.
- D. The Boxboro Selectmen to date have not formally directed Ms.Atamian and Ms.Nazarian on how they would like them to proceed with a Housing Authority in Boxboro.

6.New Business

- A. The Executive Director has been contacted by Roy Smith about purchasing 5 units in the Condo Complex he plans to build on High Street.
- B. Barbara Yates informed the Board that due to time constraints she has resigned from the Acton Community Housing Corporation and Marlin Murdock has been appointed to fill her vacancy.

- C. Jean Schoch moved that all four Board members have signature power for the Authority's checking accounts. Barbara Yates seconded the motion and all members voted approval.
7. The Regular Meeting adjourned at 9:00pm.
8. The next Regular Meeting will be held on January 25, 1988 at 7:30pm at 68 Windsor Avenue.

Respectfully Submitted,



Naomi E. McManus
Executive Director