

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 4 April 1988, 7:30 p.m., 68 Windsor Avenue

Attendance: Marlin Murdock, Joseph Mercurio, Jean Schoch, Barbara Yates. Betty McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority.

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 p.m.
2. Joseph Mercurio moved that the minutes of the Regular Meeting of March 7, 1988 be approved. Barbara Yates seconded the motion and all Members approved.
3. Joseph Mercurio moved that voucher #53 in the amount of \$112,230.19 be approved. Barbara Yates seconded the motion and all Members approved.
4. Executive Director's Report
 - A. The condominium application for Bayberry Condominiums was noted. A Public Hearing before the Selectmen is scheduled for May 10, 1988.
 - B. The Acton Housing Authority's annual submission of pertinent tenant selection data was reviewed.
 - C. Windsor Green's weatherization program is underway as requested by EOCD.
 - D. George Annis, the Authority's State Appointee, has been hospitalized and will be undergoing physical rehabilitation over the next few weeks.
 - E. The gutter work on the back side of the buildings at Windsor Green must be readvertized.
 - F. The Board was informed of an elderly tenant who is living in one of the Authority's complexes has exhibited inappropriate drinking behavior. The Executive Director is working to resolve the matter.
 - G. A discussion followed that Acton's Homeless Committee will be reactivated.
 - H. A discussion followed regarding the Authority's housing of an elderly client under the State's Chapter 707 Program. Area support services have been requested by the staff to help the tenant live in her apartment.

I. The letter requesting that information about the Authority's employee's salaries and addresses was reviewed. The Executive Director will send a letter in response to the request asking what the information will be used for as it is not the practice of the Authority to supply personal information.

J. EOCED has authorized the Authority to hire a part-time temporary receptionist/typist for 1 year at \$7.00 an hour. The Executive Director will be advertising the position within the next few weeks.

K. The JEPTA Program allowing the Authority to hire summer help was discussed.

L. Mass Group Insurance's new Health Benefits were discussed.

M. A discussion involving DMH's funding the SRO Program fully followed. The Chairman will contact Steve Day of DMH to find out the current status.

N. The Building a Nation of Neighbors conference is scheduled for April 29, 1988. The Executive Director and Barbara Yates will represent the Authority.

5. Old Business

A. Eliot House

The Architect's evaluation of Wellesley Corporation was reviewed by the Board. The Board agreed with the evaluation.

B. Windsor Green's remedial repairs

1. The final work has been completed.

2. Barbara Yates moved that the Executive Director be authorized to sign the Certificate of Substantial Completion, the Consolidated Certificate of Completion, and the Application for Payment in the amount of \$11,827, said payment to be made to J & R Construction Co., Inc. for Remedial repairs to Windsor Green, 667-1. Joseph Mercurio seconded the motion and in a roll call vote all the Board Members voted in favor.

C. Rose Stone

The Executive Director is awaiting the Authority's legal counsel's written clarification on the Authority's three units at Rose Stone.

D. McCarthy Village

The Board reviewed the communications that have been generated between the Executive Director and the Architect of the project. The Director is awaiting EOCD's decision on how best to proceed.

E. McNary and Stamski Engineering firm has been hired to perform the investigational study for the end of Sachem Way.

6. New Business

.Marlin Murdock, Chairman, appointed Barbara Yates and Jean Schoch to the Nominating Committee for the Annual Meeting to be held May 2, 1988 at 7:30pm at 68 Windsor Avenue. Their slate of officers for the coming year will be presented at the Annual Meeting.

7. The Regular Meeting was adjourned at 9:00pm.

8 The next Regular Meeting is scheduled for May 2, 1988 at 8:00pm directly following the Annual Meeting.

Respectfully submitted,



Naomi E. McManus

Executive Director