

ACTON HOUSING AUTHORITY  
 BOARD OF COMMISSIONERS MEETING  
 68 WINDSOR AVENUE, ACTON MA 01720  
 MINUTES  
 January 27, 2009

Present: Bernice Baran, Ken Sghia-Hughes, Nancy Kolb, Dennis Sullivan and Robert Whittlesey

Also Present: Kelley Cronin and Ryan Bettez

Mr. Whittlesey called the meeting to order at 7:30 p.m.

1. Ms. Kolb made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

*Approve the minutes of the December 9, 2008 meeting.*

2. Executive Director's Report  
Ms. Cronin updated the Board on Housing Authority business.

3. New Business  
Ryan Bettez, an Acton resident who was formerly the Vice-Chair of the Acton Community Housing Corporation and is now on the Planning Board, discussed the future of affordable housing in Acton. He discussed various models of creating permanent affordable housing in Acton.

The Board approved the Capital Improvement Contract for deck replacement at Windsor Green. The Resolution is attached.

Ms. Cronin informed the Board of capital projects that were submitted to the Town and State as part of an Economic Stimulus package application. The Town asked the AHA to respond in 24 hours to their request for projects and the State gave the AHA two days. The proposals were for new roofs, heating systems, driveways, solar panels, housing development and appliances.

Ms. Cronin let the Board know that the MA NAHRO Spring Conference was being held May 17-20, 2009.

4. Old Business  
The Board decided to invite neighbors of Sachem Way to a meeting with Foresite Engineering to discuss any further engineering and design questions.

Mr. Sghia-Hughes updated members on Community Preservation Committee issues.

Ms. Baran updated members on Acton Community Housing Corporation issues.

5. November and December Vouchers  
Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

*Approve the November and December vouchers (monthly list of accounts payable) as presented.*

The meeting was adjourned at 9:45 pm.

Respectfully Submitted,



Kelley A. Cronin  
Executive Director

The following resolution was introduced by Bernice Baran, read in full and considered:

RESOLUTION AUTHORIZING CONTRACT FOR CAPITAL  
IMPROVEMENT WORK PLAN  
FOR  
STATE-AIDED CAPITAL IMPROVEMENT WORK PLAN NO. 1003  
FOR PROJECT NO. 002016 FOR HOUSING PROGRAM 667-1  
WINDSOR GARDENS. NOW, THEREFORE, BE IT HEREBY  
RESOLVED BY THE MEMBERS OF THE ACTON HOUSING  
AUTHORITY, AS FOLLOWS,

Section 1. The Authority shall enter into a contract with the Commonwealth of Massachusetts in the form submitted at this meeting and contract in the name of Acton Housing Authority under its corporate seal, and the Secretary is hereby authorized to attest to the same.

Section 2. The Authority hereby requests the Director of the Department of Housing and Community Development, (Commissioner of the Department of Community Affairs) enter into such contract with the Authority and the Commonwealth of Massachusetts to approve such contract.

Section 3. The Executive Director of this Authority shall be, and is hereby authorized and directed, on and after the execution of said contract by the respective parties thereto, to do and perform on behalf of the Authority all acts and the things required of the Authority to perform fully all of its obligations thereunder.

Section 4. This resolution shall be effective immediately. Bernice Baran moved that the foregoing resolutions be adopted as introduced and read, which motion was seconded by Dennis Sullivan, and upon roll call the "Ayes" and "Nays" were as follows:

Ayes 5                      Nays 0

The Chairperson thereupon declared said motion carried and said resolution adopted.