

RECEIVED
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ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
SPECIAL MEETING
July 28, 2009

TOWN CLERK, ACTON

Present: Bernice Baran, Nancy Kolb, Ken Sghia-Hughes and
Robert Whittlesey
Absent: Dennis Sullivan
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 7:35 p.m.

1. Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the minutes of the July 11 and July 18, 2009 meetings.

2. Executive Director's Report

Ms. Cronin told the Board that the Town Manager had invited the Housing Authority to a meeting with the Town Social Worker, Council on Aging and Public Health Nurses to discuss coordinating services and information. Ms. Cronin told the Board that she had a Windsor Green meeting with residents to discuss the formation of a tenant's organization, capital projects, maintenance and policy issues. Ms. Cronin also informed the Board that she had been appointed to the MA NAHRO Housing Committee which meets monthly with staff at DHCD. The meeting was held that day and the State budget crisis is going to have a substantial negative impact on Housing Authority operating dollars. Ms. Cronin also let the Board know that 8 units had turned over in the past month and a half.

3. New Business

Ms. Cronin let the Board know that there had been many inquiries of interest into the Development Consultant RFP. Mike Jacobs said that he is not going to be able to respond to the RFP because he is working on the Hopkinton and Framingham developments and cannot take on more projects. The Board reviewed the RFP for the architect and discussed the Design Review Committee process. The Board also discussed membership for the Design Review Committee.

4. Old Business

Ms. Cronin updated the Board on the capital projects. Mr. Sghia-Hughes updated the Board on the Community Preservation Committee. Ms. Baran updated the Board on Acton Community Housing Committee activities.

5. June Voucher

Mr. Sghia-Hughes made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

Approve the June voucher (monthly list of accounts payable) as presented.

The meeting was adjourned.

Respectfully Submitted,



Kelley A. Cronin
Executive Director