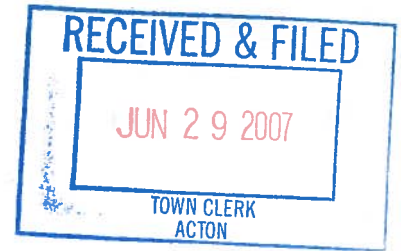


ACTON HOUSING AUTHORITY
 BOARD OF COMMISSIONERS MEETING
 68 WINDSOR AVENUE, ACTON MA 01720
 MINUTES June 20, 2006



Present: Bernice Baran, Jean Schoch, Ken Sghia-Hughes and Robert Whittlesey
 Also Present: Kelley Cronin
 Absent: Dennis Sullivan

Mr. Whittlesey called the meeting to order at 7:35 PM.

1. Ms. Baran made a motion which was seconded by Ms. Schoch and voted unanimously in the affirmative to:

Approve the minutes of the May 30, 2006 meeting as amended.

2. Executive Director's Report

Ms. Cronin reported on resident issues. Ms. Cronin informed the Board that the Single Audit, which must be performed by an independent auditor, was complete and there were no findings. The report should be ready in August.

Ms. Cronin reviewed her first year as Executive Director (ED) with the Board and highlighted the challenges. The HA does not have any tenant services staff. There is no one between the ED and the state housing and voucher manager so the ED has to conduct all the formal conferences and hearings. The Board discussed the need to try and secure resources for service staff.

Mr. Whittlesey made a motion which was seconded by Ms. Baran and voted unanimously in the affirmative to:

Approve the Executive Director's contract for another year, June 20, 2006 through June 20, 2007

and to add the following duties:

The Executive Director shall be attentive to resident needs and shall to the maximum extent possible within approved budgets, provide services meeting such needs.

and

The Executive Director in conjunction with the Board shall prepare multi-year operating and development plans including where appropriate policy recommendations that can guide the Authority in meeting its goal of providing as much housing as possible and that address the financial needs of the Authority and allow it to operate in a fiscally responsible and sound manner.

3. Old Business

Ms. Baran gave an ACHC update and Mr. Sghia-Hughes gave a CPC update.

The Board would like to have the RFP for a Housing Consultant completed by the July Board meeting.

4. New Business

Ms. Schoch made a motion which was seconded by Mr. Whittlesey and voted unanimously in the affirmative to:

Approve the May Voucher.

Mr. Whittlesey adjourned the meeting at 9:00PM.

Respectfully submitted,



Kelley A. Cronin,
Executive Director