



ACTON HOUSING AUTHORITY
 BOARD OF COMMISSIONERS MEETING
 68 WINDSOR AVENUE, ACTON MA 01720
 MINUTES June 27, 2006

Present: Bernice Baran, Jean Schoch, Ken Sghia-Hughes and Robert Whittlesey
 Also Present: Kelley Cronin
 Absent: Dennis Sullivan

Mr. Whittlesey called the meeting to order at 7:35 PM.

1. Ms. Baran made a motion which was seconded by Ms. Schoch and unanimously voted in the affirmative to:

Approve the minutes of the June 20, 2006 meeting.

2. Executive Director's Report
 Ms. Cronin reported on resident, staff and voucher holder issues.

3. Old Business
 Ms. Baran reported that the ACHC had not met since the last Board meeting. Mr. Sghia-Hughes reported that the CPC had updated their planning document. Nancy Tavernier included the Housing Authorities needs in her presentation at the hearing and in the housing portion of the CPC's plan.

Ms. Cronin will have the RFP for housing consultants finalized by the next Board meeting in July. Mr. Sghia-Hughes will present the RFP's to the CPC for approval.

4. New Business
 The Board discussed Ms. Cronin's contract. The Board decided to change the language in Section 5. m. Ms. Baran made a motion which was seconded by Ms. Schoch and voted unanimously in the affirmative to change the language in Section 5. m. from :

The Executive Director shall be attentive to resident needs and shall to the maximum extent possible within approved budgets, provide services meeting such needs.

To

The Executive Director shall be attentive to resident needs and shall refer residents to appropriate Human Service Agencies when their service needs can not be met by the Housing Authority.

Ms. Cronin discussed the difficulty in getting DHCD to provide a scope of the work required to repair the roofs at 27 Concord Rd. The two estimates describe different work. The Board directed Ms. Cronin to request an architect from DHCD to design the roof repair.

Mr. Whittlesey adjourned the meeting at 8:30PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kelley A. Cronin".

Kelley A. Cronin,
Executive Director