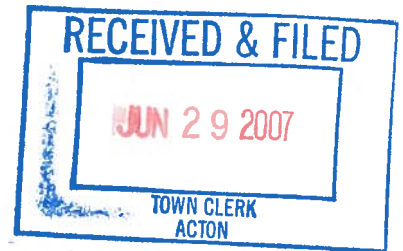


ACTON HOUSING AUTHORITY
 BOARD OF COMMISSIONERS MEETING
 68 WINDSOR AVENUE, ACTON MA 01720
 MINUTES
 DECEMBER 12, 2006



Present: Jean Schoch, Ken Sghia-Hughes, Dennis Sullivan and Robert Whittlesey
 Absent: Bernice Baran
 Also Present: Kelley Cronin, Howard Gordon

Mr. Whittlesey called the meeting to order at 6:37 p.m.

1. The AHA's accountant, Howard Gordon, presented the Fiscal Year 2007 Budget to the Board. After discussing the numbers and future revenue projections Mr. Sghia-Hughes made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the Fiscal Year 2007 Budget as presented by Mr. Gordon.

Mr. Sullivan made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the minutes of the November 28, 2006 meeting.

2. Executive Director's Report
 Ms. Cronin reviewed the existing Personnel manual and presented a revised Progressive Discipline Policy. Mr. Sullivan made a motion which was seconded by Mr. Whittlesey and unanimously voted in the affirmative to:

Replace the language in section 7.3 with the new Progressive Discipline Policy.

3. Old Business
 The Board discussed the interviews that were held with the Housing Consultant applicants. It was agreed that the two best candidates were VIVA and Mike Jacobs. The Board authorized the Chair and Executive Director to make the decision after talking to people who had knowledge of both parties work product.

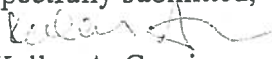
Mr. Sghia-Hughes updated the Board on issues raised by the CPC regarding the AHA's applications. The Board decided to make some changes to the applications in response to issues raised.

4. New Business
 Mr. Sghia-Hughes made a motion which was seconded by Ms. Schoch and unanimously voted in the affirmative to:

Approve the November Voucher.

5. Mr. Whittlesey adjourned the meeting at 8:45.

Respectfully submitted,


 Kelley A. Cronin,
 Executive Director