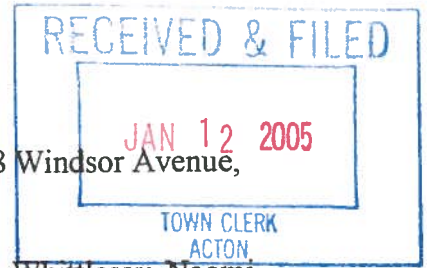


ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of October 24, 2004, 7:00 PM at 68 Windsor Avenue,  
Acton, MA



Attendance: Ken Sghia-Hughes, Jean Schoch, Dennis Sullivan, Bob Whittlesey, Naomi  
McManus/Acton Housing Authority  
Absent: Joseph Nagle

- 1). Jean Schoch, Vice Chairman, called the Regular Meeting to order at 7:00 PM.
- 2). Executive Director's Report
  - A). Board informed of a parking problem at Eliot House. The Director sent a letter to the Director of Mental Health Services at Eliot Community Mental Health explaining the history of why the parking is to be limited in the circular drive. The Union of the Eliot's mental health workers has filed a grievance stating that the worker's safety is in jeopardy because they are being asked to park their cars behind the Fire Station and walk to Eliot House.
  - B). HUD's Boston area office has asked local housing authorities to meet with them to discuss the problems the authorities are having with the Section 8 Housing Choice Voucher Program. The Director is unable to attend the meeting but has sent her comments.
  - C). Board informed of a problem one of the Authority's tenants is having with a mental health client. The Director is working with the tenant and the condo association to resolve the conflict.
  - D). The owner of the Acton Carpet Shop has asked that the children living at McCarthy Village not stand on his front porch when waiting for the school bus.
  - E). Board reviewed the memo sent to Windsor Green's tenants regarding the procedure to follow when bitten by an animal.
- 3). Old Business
  - A). Board signed all new signature cards for the Authority's 22 accounts at the Middlesex Savings and Fleet Bank.
  - B). The Board reviewed an e-mail from Paul McPartland of the Department of Housing & Community Development stating if the AHA were not using public housing funds to buy condominiums units and if the future the condo documents were changed to forbid rental, the Authority could always sell the units and use the monies to buy somewhere else.
  - C). The Board reviewed the Authority's letters of support for the approval of a Comprehensive Permit for Fort Pond Brook.

D). Board was informed the Authority will submit two (2) proposals to the Community Preservation Committee. One of the proposals will be for funds to development a recreational area for the residents living at McCarthy Village and the other will request funding for the Authority to provide technical and administrative support to the Acton Community Housing Corporation for the development of affordable housing.

3). New Business


A). Sylvia Place

The information night for the proposed development will be held on October 27, 2004 at 7:30 PM in room 204 of the Town Hall.

B). Board reviewed two proposals for Windsor Green's maintenance of the septic system. Dennis Sullivan moved to approve Forrest Hill Septic Services proposal. Ken Sghia-Hughes seconded the motion and all members voted in favor.

4). The Regular Board Meeting adjourned at 9:15 PM. Next Regular Meeting was scheduled for November 18, 2004.

Respectfully submitted,



Naomi E. McManus  
Executive Director