

NOV 10 2003

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of July 1, 2003, 4:30 PM at 68 Windsor Avenue, Acton, MA.

Attendance: Erin Bettez, Joseph Nagle, Jean Schoch. Naomi McManus/Acton Housing Authority

Absent: Dennis Sullivan

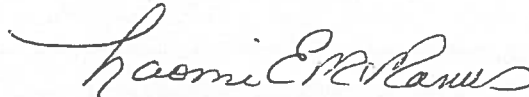
Guest: Robert Whittlesey

- 1). Joseph Nagle, Vice Chairman, called the Regular Meeting to order at 4:30 PM.
- 2). The Board reviewed the bids opened June 30, 2003 at 2:00 PM for Windsor Green's Site Improvement Project. There were five (5) bids received. The following bids were:
  - 1). Meadows Construction including Alternate 1 was \$217,155.00
  - 2). T & K Enterprises including alternate 1 was \$184,400
  - 3). James Fenton & Sons including alternate 1 was \$215,896
  - 4). Northwest Excavating including alternate 1 was \$207,750
  - 5). T. Ford Company including alternate 1 was \$229,750

The Board reviewed the low bidder's references. It was noted the listed references dealt with asphalt, ramp work, stone wall repairs, paving and drainage none of the references were jobs of the scope of work necessary to complete the site improvements at Windsor Green. Erin Bettez moved to ask the Department of Housing & Community Development's (DHCD) permission to allow the authority to move to the next low bidder based on the low bidder's references and the required scope of the Windsor Green's site improvement project. Joseph Nagle seconded the motion and all members voted to approve.

- 3). The Regular Meeting adjourned at 5:30 PM.

Respectfully submitted,



Naomi E. McManus  
Executive Director