

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, November 4, 2003, 4:30 PM at 68 Windsor Avenue, Acton, MA.

Attendance: Erin Bettez, Jean Schoch, Dennis Sullivan, Bob Whittlesey. Naomi McManus/Acton Housing Authority

- 1). Jean Schoch, Secretary, called the Regular Meeting to order at 4:30 PM.
- 2). Executive Director's Report

Discussion followed regarding Middlesex Retirement System's Advisory's Council Meeting scheduled November 6, 2003. The primary order of business will be the election of the Advisory Council Member of the retirement board. The Director has been contacted by the Chairman of the Burlington Housing Authority as well as the President of Mass NAHRO asking for the Authority's support of the re-election of Brian Curtin.

- 3). Old Business

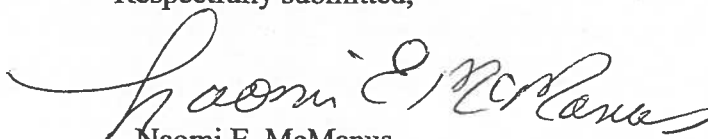
A). Board reviewed Erin Bettez's draft of the Authority's proposal for CPA funding. The Authority is requesting \$200,000 to be matched with Kevin Sweeney's donation of \$300,000 which will enable the purchase of (1) 2 bedroom and (1) 3 bedroom condo unit. The proposal deadline for submission is November 14, 2003.

B). On November 21, 2003 at 7:00 AM the consultant hired by the Town to write a Community Plan will be meeting with representatives of the Acton Community Housing Corporation and the Acton Housing Authority to discuss developing Affordable Housing options. On December 9, 2003 at 8:00 PM the consultant will then meet with the Planning Board and members of the housing boards to discuss and receive additional input for writing the Housing Plan which will be 75% of the Community Plan she is writing.

C). Windsor Green's Parking Lot Enlargement/Septic System Repair Work
The repair work on septic system has been completed successfully.

- 4). The Regular Meeting adjourned at 5:30 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director