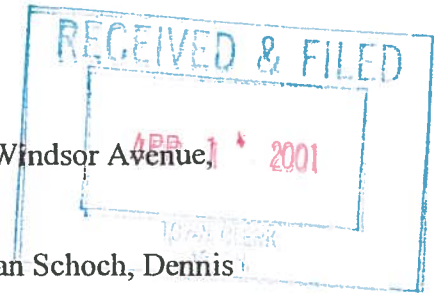


ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, February 6, 2001, 4:30 PM at 68 Windsor Avenue,
Acton, MA



Attendance: Claire Kostro, Diane Poulos Harpell, Joseph Nagle, Jean Schoch, Dennis Sullivan. Naomi E. McManus/Acton Housing Authority
Guests: Bob Caldwell and Bill Caldwell of Caldwell Environmental Inc.

- 1). Jean Schoch, Chairman, called the Regular Meeting to order at 4:30 PM.
- 2). Claire Kostro approved the amended minutes of the Regular Meeting of January 16, 2001. Dennis Sullivan seconded the motion and all members voted in favor.
- 3). Dennis Sullivan moved that Voucher # 196 in the amount of \$164,958.24 be approved. Claire Kostro seconded the motion and all members voted to approve.
- 4). Executive Director's Report
 - A). Board informed of an accident involving the Authority's truck. The estimate for repairs is \$2,945.59.
 - B). Board informed that the fee for trash pick up at Windsor Green and McCarthy Village has increased from \$386 to \$1310 a month. The Executive Director is in the process of soliciting trash pick up and once the proposals have been submitted the Executive Director will select the most reasonable and responsive contractor.
 - C). A thank you letter was sent to holiday gift givers who provided gift boxes to the Authority's clients.
 - D). The final revised Public Involvement Plan for the Mobil Station located at 44 Great Road is on display at the Acton Public Library.
 - E). NAHRO's Legislative Workshop to be held 2/27/01 was noted.
 - F). The Town's letter informing unit owners of the sewer tie-in charges was discussed. The Authority has seven (7) condo units within the new sewer district located in South Acton.
 - G). Diane Poulos Harpell moved, that effective immediately new tenants moving into the Authority's elderly housing units will only be allowed one (1) car per unit. Claire Kostro seconded the motion and all members voted to approve.

5). Old Business

A). Bob and Bill Caldwell of Caldwell Environmental, Inc. met with the Board to discuss their findings when Windsor Green's septic system was fractured. They explained that the water level in the system's chambers was reduced significantly. Bill Caldwell noted that the water level in chamber 1 was higher due to tree roots and the amount of iron sludge found in the chamber. It was agreed that the State's Housing Department's engineer would make a site visit and discuss with the Board and Caldwell Environmental the options to resolve the problem.

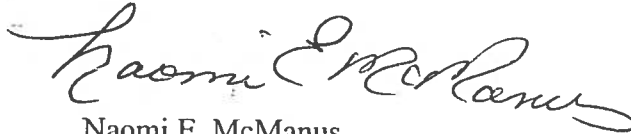
B). Board was given the year end statements for the Section 8 Voucher programs and the Dept. of Housing & Community Development.

C). Dennis Sullivan moved to approve the draft of the Authority's Emergency Case Plan. Diane Poulos Harpell seconded the motion and all members voted to approve.

D). Claire Kostro moved to approve the 2001 Executive Director's contract. Dennis Sullivan seconded the motion and all members voted in favor.

6). The Regular Meeting adjourned at 5:45 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director