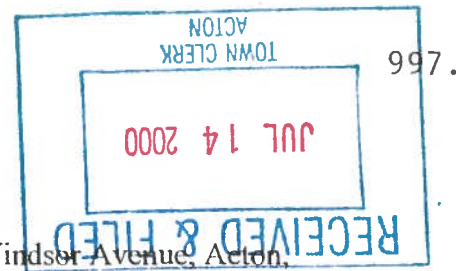


ACTON HOUSING AUTHORITY



Minutes of the Regular Meeting, June 6, 2000, 4:30 PM at 68 Windsor Avenue, Acton, MA.

Attendance: Diane Poulos Harpell, Claire Kostro, Joseph Nagle, Dennis Sullivan, Jean Schoch. Naomi McManus/Acton Housing Authority

- 1). Jean Schoch, Chairman, called the Regular Meeting to order at 4:30 PM.
- 2). Approval of Voucher #187 was deferred until the next Regular Meeting.
- 3). Claire Kostro moved to approve the amended minutes of the Regular Meeting of May 16, 2000. Diane Poulos Harpell seconded the motion and all members voted in favor.
- 4). Executive Director's Report
  - A). A video on termites was reviewed by the Board. Discussion followed regarding Waltham Chemical's proposal for termite treatment of the Windsor Green community room. The Board ask the Executive Director to obtain references and deferred formal action.
  - B). Discussion followed regarding the complaints of an elderly couple about their handicapped neighbor's O2 and A/C machines. The Executive Director stated she felt confident that the maintenance staff had finally resolved the noise problems today.
  - C). The Executive Director informed the Board that Minuteman Home Care has assured her that the elderly at risk resident living at McCarthy Village seems to be adhering to her treatment plan and appears to be doing well.
  - D). Based on the Department of Housing and Community Development's approval of the new fee schedule for Accountants effective July 1, 2000, the Authority's Accountant will receive an additional \$40.00 a month.
  - E). Based on the recommendation of the Executive Director, Diane Poulos Harpell moved to authorize payment to Ms. Cochran for the rewriting of the Authority's Section 8 Administrative Plan. Claire Kostro seconded the motion and all members voted in favor.
  - F). Board was informed of the Division of Employment's determination to disqualify a past employee's request for unemployment.
  - G). The Board was informed that Charlie Landry's Retirement Party will be held June 15, 2000 from 4:00 to 5:00 PM.

H). The Board discussed Boston Edison's memo in which they anticipated completing their review of the issue of electrical overcharges by the week of June 19<sup>th</sup>.

I). Based on the Executive Director's recommendation, Diane Poulas Harpell moved to write off the rent arrearage of a past tenant in the amount of \$122.00. Claire Kostro seconded the motion and all members voted in favor of the motion.

5). Old Business

A). Board reviewed the request for bid proposals for the Authority's new truck.

B). The Board was informed that Servopro will be cleaning the rugs and waxing the floor in the community room for Charlie Landry's party.

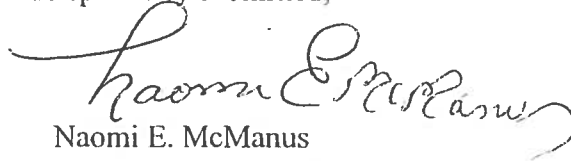
C). Dennis Sullivan moved to authorize the Executive Director to sign Minuteman Home Care Corporation annual renewal contract. with Minuteman Home. Diane Poulos Harpell seconded the motion and all members voted in favor.

D). Dennis Sullivan moved that based on the Department of Housing & Community Development's approval the Acton Housing Authority voted to award the exterior painting contract of the elderly/family housing development known as McCarthy Village located on Sachem Way, Acton, MA to Homer Contracting, Inc. in the amount of \$33,225.15. Diane Poulos Harpell seconded the motion and upon roll call the ayes and nays were as follows:

AYES	NAYS
Diane Poulos Harpell	
Claire Kostro	
Joe Nagle	-0-
Jean Schoch	
Dennis Sullivan	

6). The Regular Meeting adjourned at 6:00 PM. The next Regular Meeting was scheduled for June 20, 2000 at 4:30 PM.

Respectfully submitted,



Naomi E. McManus  
Executive Director