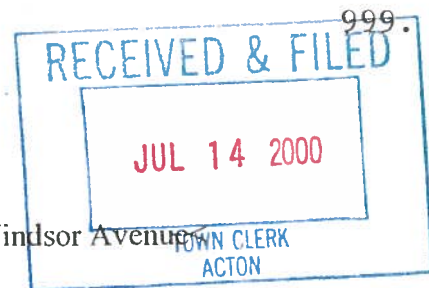


ACTON HOUSING AUTHORITY



Minutes of the Special Meeting of June 29, 2000, 4:30 PM at 68 Windsor Avenue, Acton, MA.

Present: Diane Poulos Harpell, Claire Kostro, Joseph Nagle, Naomi McManus/Acton Housing Authority

Absent: Dennis Sullivan, Jean Schoch

- 1). Diane Poulos Harpell, Vice Chairman, called the Regular Meeting to order at 5:00 PM.
- 2). Diane Poulos Harpell moved to approve the amended minutes of the Regular Meeting of June 6, 2000. Joseph Nagle seconded the motion and all members voted to approve.
- 3). Diane Poulos Harpell moved to approve Voucher #187 in the amount of \$167,649.02. Joseph Nagle seconded the motion and all members voted to approve.
- 4). Executive Director's Report
 - A). The Division of Employment & Training has scheduled an Appeal Hearing June 30th at 2:00 PM on the eligibility of benefits for a past employee.
 - B). Update regarding the noise complaint by an elderly couple living at Windsor Green. The couple's daughter has informed the Executive Director her parents are still dissatisfied and request to be moved.
 - C). The elderly at risk resident living at McCarthy Village seems to be doing well and is compliant with her treatment.
 - D). To date the Utility Management Group (UMG) has not been contacted by Boston Edison regarding the overcharges billed to the Authority since 1980.
 - E). One of the fire panel's circuit boards received a power surge during a lightning storm on June 27th. The fire alarm system has been checked by the alarm company and it has been determined that the system is functioning. The new circuit board has been ordered.
 - G). The Board reviewed a letter sent to the Town's Planning Board from the Executive Director regarding comments for the Public Hearing on the Special Permit to reconstruction the building destroyed in a fire in 1999 at Village Arms.
 - H). A letter from a Windsor Green tenant regarding a number of complaints he had with the maintenance of his unit. The Executive Director will be meeting with the tenant and the maintenance staff to discuss his concerns.

I). The Board was informed that the Parent Aide Mentor Program run by Concord Family Service has been terminated due to a decrease in the Authority's clients signing up for the program. Over the summer the Authority's staff will reevaluate the program.

5). Old Business

A). Diane Poulos Harpell moved to award the termite contract to Waltham Pest Company with the understanding that a 3 month report on the status of termite treatment be sent to the Authority. Joseph Nagle seconded the motion and all members voted in favor.

B). The Board reviewed the truck bids submitted by:

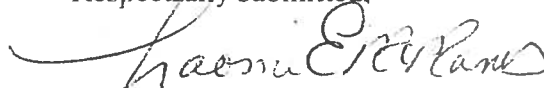
Acton Colonial Chevrolet with trade in-		\$22,485
Framingham Ford	"	\$25,812
Quirk Fleet	"	\$24,704
Liberty Chevrolet	"	\$22,425
Great Road Dodge	"	\$23,886

Discussion followed regarding the problems that the Building & Grounds Department of Acton experienced with the service of Liberty Chevrolet. Diane Poulos Harpell moved that in the best interest of the Acton Housing Authority the truck contract be awarded to Acton Chevrolet in the amount of \$22,485.00 additionally the truck to be provided is a ¾ ton not a half ton. Joseph Nagle seconded the motion and all members voted to award the contract to Acton Colonial Chevrolet.

C). Diane Poulos Harpell authorized the Executive Director to sign the painting contract with Homer Contractors. Joseph Nagle seconded the motion and all members voted in favor.

6). The Special Meeting adjourned at 5:30 PM. Next Regular meeting scheduled for 4:30 PM on July 11, 2000.

Respectfully submitted,



Naomi E. McManus
Executive Director