



ACTON HOUSING AUTHORITY

Minutes of the Special Meeting, November 13, 2000, 4:30 PM at 68 Windsor Avenue,  
Acton, MA

Attendance: Claire Kostro, Diane Poulos Harpell, Jean Schoch. Naomi McManus/Acton  
Housing Authority

Absent: Joseph Nagle, Dennis Sullivan

- 1). Jean Schoch, Chairman, called the Special Meeting to order at 4:30 PM.
- 2). The Executive Director informed the Board that the Department of Housing and Community Development (DHCD) had reviewed and approved as an emergency health & safety issue Caldwell Environmental's proposal for the Terlift and Biomediation work on the septic system at Windsor Green. DHCD has authorized the Authority to sign the formal contract. Diane Poulos Harpell moved to authorize the Executive Director to sign Caldwell Environmental's contract. Claire Kostro second the motion and all members present approved.
- 3). Ms. McManus informed the Board that Homer Painting Contractors had finished the exterior painting of McCarthy Village. All the required paperwork has been completed and both the Authority and DHCD has signed off. Diane Poulos Harpell moved to authorize the Executive Director to make final payment in the amount of \$16,625.15. Claire Kostro seconded the motion and all members voted to approve.
- 4). The Special Meeting adjourned at 5:00 PM.

Respectfully submitted,

Naomi E. McManus  
Executive Director