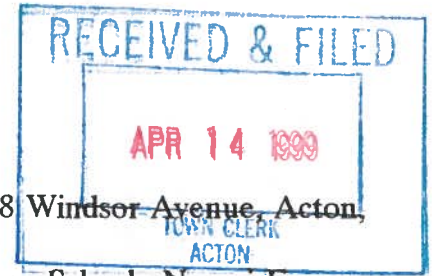


ACTON HOUSING AUTHORITY



Minutes of the Regular Meeting, March 15, 1999, 7:30 pm at 68 Windsor Avenue, Acton, MA.

Present: Diane Poulos Harpell, Claire Kostro, Joseph Nagle, Jean Schoch. Naomi E. McManus/Acton Housing Authority

Absent: Dean Cavaretta

- 1). Jean Schoch, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Diane Poulos Harpell moved to approve the minutes of the Regular Meeting of 3/1/99. Joseph Nagle seconded the motion and all members voted to approve.
- 3). Approval of Voucher #173 was deferred until the next Regular Meeting.
- 4). Executive Director's Report
 - A). Boston Edison's new electric meters at Windsor Green are scheduled to be installed around the first of April.
 - B). The Executive Director recommended to the Board that the Authority make a \$50.00 contribution to NARHO's Defense Fund from the Authority's Planning and Development account.
Diane Poulos Harpell moved to authorize the Executive Director to make a \$50.00 contribution from the Authority's Planning and Development Fund to NAHRO's Defense Fund. Claire Kostro seconded the motion and all members voted in favor.
 - C). The Executive Director informed the Board that she had completed the investigation of a discrimination complaint brought by one of the Authority's tenants against a condominium association. The tenant has been formally notified that the condo association denied having a discriminatory policy and that the Authority finds the denial credible, therefore no further action will be taken.
- 5). Old Business
 - A). Board informed that the Authority will submit a proposal to the United Way for \$4,340.00 for FYI'99 for a nine month women's support group and for the budget shortfall of the Parent Aide Mentor Program.
 - B). Joseph Nagle moved that the Board endorse the Executive Director's Section 8 Management Assessment Program (SEMAP) Certification that the Authority is in compliance with HUD Regulations effective March 1, 1999. Diane Poulos Harpell seconded the motion and all members voted to approve.

6). New Business

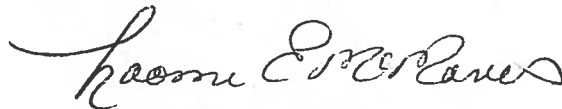
A). Joseph Nagle moved that the Operating Budget Revision #1 for State Aided Elderly Housing, of the Acton Housing Authority Chapter 400-1 for fiscal year ending 12/31/99 showing total operating receipts of: \$430,800 and total operating expenditures of: \$496,589 thereby requesting a subsidy \$65,789 be submitted to the Department of Housing and Community Development for its review and approval. Ellen Kostro seconded the motion, which upon roll call vote, was passed by vote of 4 to 0.

B). Diane Poulos Harpell moved to authorize the Executive Director to sign Concord Family Services' contract for FY'99 for the Authority's Parent Aide Mentor Program. Ellen Kostro seconded the motion and all members voted in favor.

C). Joseph Nagle moved to authorize the Executive Director to submit a request to HUD to continue the funding of the Authority's Section 8 Family Self Sufficiency Coordinator's position. Diane Poulos Harpell seconded the motion and all members voted in favor.

7). The Regular Meeting adjourned at 8:45 pm.

Respectfully submitted,



Naomi E. McManus
Executive Director