



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of April 24, 1995, 7:30 pm at 68 Windsor Avenue, Acton, MA.

Attendance: Tom Dill, John Noun, Wanda Sharpe, Jean Schoch, Barbara Yates. Linda Colby, Ann Hosmer, Naomi McManus/ Acton Housing Authority.

- 1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30pm.
- 2). John Noun moved the minutes of the Regular Meeting of February 13, 1995 be approved as amended. Barbara Yates seconded the motion and all members voted in favor.
- 3). Barbara Yates moved the minutes of the Regular Meeting of March 6, 1995 be approved as amended. Jean Schoch seconded the motion and all members voted in favor.
- 4). John Noun moved the minutes of the Regular Meeting of March 20, 1995 be approved. Barbara Yates seconded the motion and all members voted in favor.
- 5). Barbara Yates moved Voucher #127 in the amount of \$152,740.14 be approved noting check #937 in the amount of \$17,807.80 was deposited into wrong account. John Noun seconded the motion and all members voted and approved.
- 6). Executive Director's Report
 - A). The success of the Dedication Ceremony naming Acton Housing Authority's Campership after Doli Atamian was noted by Barbara Yates. Barbara Yates moved to approve the expenditure of an additional \$35 from Planning & Development Fund for supplies be approved. John Noun seconded the motion and all members voted to approve.
 - B). Based on the recommendation of the Executive Director, Jean Schoch moved the Board appointed Barbara Yates as the Treasurer. Wanda Sharpe seconded the motion and all members voted in favor.
 - C). Discussion followed regarding compensating the maintenance staff for carrying the emergency beeper on off time hours. Barbara Yates moved to authorize compensatory pay of \$35 a week for 128 hours. Jean Schoch seconded the motion and all members voted in favor.
 - D). Board informed that a Temp-up/Mass Jobs Welfare client will be volunteering at the Authority 30 hours a week.
 - E). Discussion followed regarding the salary for the FSS Coordinator. Based on recommendations of the Executive Director John Noun moved that the FSS Coordinator be paid \$15.00 an hour with the annual salary and benefits not to exceed \$29,877. Barbara Yates

annual salary and benefits not to exceed \$29,877. Barbara Yates seconded the motion and all members voted to approve.

F). Based on the recommendations of the Executive Director the Authority agreed not to apply for additional Certificates under the Supra Nova for clients of DMH.

G). The Executive Director informed the Board that regretfully she has accepted Mrs. Hosmer's resignation effective June 26, 1995. The Board expressed their surprise but thanked Mrs. Hosmer for her years of dedicated service.

7). New Business

A). Wanda Sharpe moved that the Board approve the following Income Limits for PMSA: Boston, effective April 1, 1995. John Noun seconded the motion and all members voted to approve.

STATE: MASSACHUSETTS PREPARED: 12-10-94		PROGRAM	I N C O M E L I M I T S							
			1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON
MSA	: Barnstable-Yarmouth, MA									
	FY 1995 MEDIAN FAMILY INCOME: 40400	VERY LOW-INCOME	16650	19050	21400	23800	25700	27600	29500	31400
		LOW-INCOME	26650	30450	34250	38100	41150	44150	47200	50250
PMSA	: Boston, MA-NH									
	FY 1995 MEDIAN FAMILY INCOME: 53100	VERY LOW-INCOME	18600	21250	23900	26550	28650	30800	32900	35050
		LOW-INCOME	28150	32150	36200	40200	43400	46650	49850	53050

B). Core Policy for new employees. Wanda Sharpe moved to authorize the Executive Director to Core all new employees and volunteers who work for the Authority in the future. Jean Schoch seconded the motion and all members voted in favor.

C). Board Review and Approval of draft Administrative Plan was deferred until the next Regular Meeting.

8). Regular Meeting adjourned at 10 pm.

9). Next Regular Meeting was scheduled May 8, 1995.

Respectfully submitted,



Naomi E. McManus
Executive Director