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DATE May 11, 1994 2:00 P.M.David Powell
for TOWN CLERK, ACTON

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 14 February 1994, 7:30 p.m., 68 Windsor Avenue, Acton, MA.

Attendance: Peter Berry, Tom Dill, John Noun, Jean Schoch, Barbara Yates. Ann Hosmer, Linda Colby/Acton Housing Authority.

1. Barbara Yates, Chairman, called the Regular Meeting to order at 7:35 p.m.

2. Jean Schoch moved to approve the Minutes of the Regular Meeting of January 18, 1994 with noted corrections. Tom Dill Seconded the motion and all members voted in favor.

2. Jean Schoch moved to approve voucher #113 in the amount of \$88,637.87. Peter Berry seconded the motion and all members voted in favor.

3. Executive Director's Report

A. The Board discussed the meeting of the ACHC with the Selectmen to be held on February 14, 1994 at 7:45 p.m. Jean Schoch and/or Tom Dill will try to attend to express the AHA's support for the affordable housing plan being presented.

B. The Board was informed that a one(1) bedroom Certificate had been changed to a Two (2) bedroom Certificate by the Executive Director as the Certificate holder had requested reasonable accommodation under Section 504 of the Americans with Disabilities Act and because at this time it would not cause a negative financial impact on the Authority.

C. Linda Colby reviewed the water usage at Eliot House with the Board. It was noted that the usage is better controlled at this time.

D. The final closeout letter from FEMA on the generator purchases was noted.

E. The CHAPA housing brief was made available to the Board.

F. The reopening of the Section 8 waiting list was noted. The Board requested to be kept informed as to when the lottery would be held and what the procedure would be.

G. The Board noted that the report on the cleanup of the spill at the Mobil Station at 44 Great Road is on file for review at the Library.

H. Jean Schoch moved to approve the annual report as submitted for the Town Report. John Noun seconded the motion and all members voted in favor.

4. OLD BUSINESS

The Board reviewed EOCD's response to the proposal by Commons Development to tie into the line to the Sewage Treatment plant. John Noun will contact EOCD to discuss their concerns.

5. NEW BUSINESS

A. The Annual NAHRO Conference from May 22 to May 25 was noted. Two Board Members expressed an interest in attending on a daily basis.

B. The Board was informed that the Authority is currently accepting bids for the Septic System pumping and maintenance at Windsor Green.

C. The Board was informed that the Authority is currently accepting bids for the cleaning and servicing of the electric storage heaters at Windsor Green.

D. The notification by the State Auditors that they will begin their annual audit on February 23, 1994 was given to the Board.

6. The Regular meeting adjourned at 8:20 p.m.

7. The next Regular Meeting will be held on Monday, March 7, 1994 at 7:30 p.m. at 698 Windsor Avenue.

Respectfully submitted,



Ann Hosmer
Assistant Executive Director