



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of August 15, 1994, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Peter Berry, Tom Dill, John Noun. Linda Colby, Ann Hosmer, Naomi McManus/Acton Housing Authority

Absent: Jean Schoch, Barbara Yates

Guest: John McBride, Commons Development

- 1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Peter Berry moved that the Minutes of the Regular Meeting of June 20, 1994 be approved. John Noun seconded the motion and all members voted in favor.
- 3). Peter Berry moved that the Minutes of the Regular Meeting of July 18, 1994 be approved. John Noun seconded the motion and all members voted in favor.
- 4). Executive Director's Report
 - A). MMDT's Annual Report was noted.
 - B). Discussion followed regarding the installation of the Russian/American Cable T.V. at Windsor Green and McCarthy Village. The Board authorized the Executive Director to sign the cable company's contract once the Authority's maintenance staff approved the company's installation plans.
 - C). Chapa's Housing Briefs were discussed. The Board asked the Executive Director to clarify with CHAPA why there was a discrepancy in their report regarding the Senate's and Representative's versions of EOCD's budget.
 - D). NARHO's monthly newsletter was noted
 - E). GENRAD's \$750.00 donation for career counseling of the Authority's clients was discussed.
 - F). Concord Housing Authority's decision to administered their own Mobile Certificates outside of Concord was noted.
 - G). The Authority has signed a petition calling for an Annual Meeting at Meadowbrook Condominium Association.
 - H). HUD's letter to the Authority regarding the use of Local Preference was noted.

I). The Authority has received donations in the amount of \$1100 in memory of a elderly resident who once lived at Windsor Green. The Executive Director and representatives of the tenant's organization have decided to use the monies to purchase lawn furniture.

5). Old Business

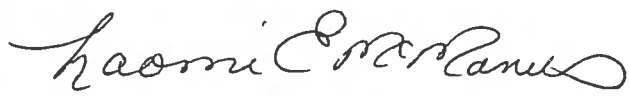
- A). Fire Panel at Windsor Green
Peter Berry moved that the low bidder Madison/Warren Security be awarded the contract to install a new Fire Panel for the amount of \$3850.00. John Noun seconded the motion and all members voted in favor.
- B). Senator Bob Durand's letter to EOCD supporting the Authority's application for modernization monies was noted.
- C). Jack McBride of Commons Development met with the Board to review the current status of Acton Woods. Jack explained that once the Selectmen endorsed Acton Woods' Local Initiative Program (LIP) application the project would move forward. The Authority's previous decision to grant an easement for an emergency access and sewer tie-in was discussed. The Board requested the Developer to provide a copy of the engineer's report evaluated the sewer tie-in. The Developer was reminded of EOCD's letter in which the procedure for granting an easement must be followed.

6). New Business

Discussion followed regarding HUD's announcement of a new round of funding for Section 8 Certificates and Vouchers. It was the sense of the Board that the Authority would not apply this year as last year's allocation has yet to be received and another 25 a total of 50 to lease up in one year would become an administrative burden.

7). The Regular Meeting adjourned at 9:30 pm. The next Regular Meeting was scheduled for September 19, 1994 at 7:30 pm.

Respectfully submitted,



Naomi E. McManus
Executive Director