

TOWN OF ACTON

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ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of June 21, 1993, 68 Windsor Avenue, Acton, Ma.

Attendance: Barbara Yates, Tom Dill, Peter Berry, Naomi McManus/Acton Housing Authority.

Absent: Barbara Willson, Jean Schoch

1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30 pm.

2). Tom Dill moved that the Minutes of the Regular Meeting of June 7, 1993 be approved. Peter Berry seconded the motion and all Members voted to approve.

3). Peter Berry moved that the Minutes of the Annual Meeting be approved. Tom Dill seconded the motion and all Members voted to approve.

4). A final approval of the format for the Board's monthly Vouchers was deferred until the next Regular Meeting.

5). Old Business

A). The Board reviewed and discussed the Automatic Laundry Services Co.'s proposed contract for laundry services at Windsor Green and McCarthy Village. The Board instructed the Executive Director to send a letter to Automatic Laundry noting the Board's changes and request that the changes be incorporated in a new contract.

B). A Windsor Green elderly tenant's request for financial reimbursement for damages incurred due to a faulty water heater was discussed. Peter Berry moved that the Executive Director be authorized to make a \$290.00 payment for the damages. Tom Dill seconded the motion and all members voted to approve.

C). The Board reviewed a letter received from Mr. Agule, the company's representative for Rosestone Development, in which he requested that the Authority agree to pay for engineer services to investigate the ongoing water problem in the basements of the Authority's three units at Rosestone. The Board Members instructed the Executive Director to send a letter informing Mr. Agule that the escrow monies currently held will be used to help mitigate the water problems and that the Executive Director is not authorized to sign any agreement until the matter has been finally resolved.

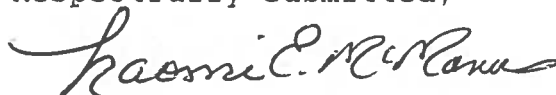
6). New Business

Peter Berry moved that the Chairman be authorized to sign the Section 8 Certificate Program's Annual Contribution Contract renewal for MA06E057-020. Tom Dill seconded the motion and all Members voted to approve the motion.

7). The Regular Meeting adjourned at 8:30 pm.

8). The next Regular Meeting was scheduled for July 19, 1993 at 7:30 pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "Naomi E. McManus".

Naomi E. McManus
Executive Director