

TOWN OF ACTON
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ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of October 4, 1993, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Peter Berry, Tom Dill, Jean Schoch, Barbara Yates. Naomi McManus, Ann Hosmer and Linda Colby/Acton Housing Authority.

Absent: Barbara Willson

1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30 pm.

2). Tom Dill moved that the Minutes of the Regular Meetings for July 26, 1993 and July 30, be approved. Peter Berry seconded the motion and all members voted to approve.

3). Peter Berry moved that the financial vouchers numbered 107, 108 and 109 be approved. Jean Schoch seconded the motion and all members voted to approve.

4). Executive Director's report

A). The State Legislators HAVE deferred action on the 10% non elderly cap for elderly housing. A task force has been appointed to study and report back with recommendations.

B). Acton's Elderly Providers Committee has expanded their membership to include many of the agencies that provide services and community resources to Acton/Boxboro elderly. It is hoped that meeting monthly the group will established a network.

C). United Way's Day of Caring at the Acton Housing Authority was very successful. A volunteer from United Way presented a travel log of Africa to the elderly. Other United Way volunteers planted fall bulbs in the yards of the families at McCarthy Village.

D). The Board reviewed the Executive Director's written comments to the West Acton Planning Committee.

E). Deborah Piper's written report on the ten week Women's Empowering Workshop was reviewed by the Board. Barbara Yates will send a thank you note to Deborah Piper and Fran Souza.

F). The Board was informed of the Acton Community Housing Corporation's proposed affordable housing project located on Adams Street.

G). The Executive Director informed the Board of the proposed affordable housing development located in North Acton. The Developer, Jack McBride, has asked the Acton Housing Authority to consider granting him a tie into the Authority's sewer lines at Mccarthy Village.

H). The Program Coordinating Committee (PCC) for the Family Self sufficiency Program (FSS) is meeting again. The PCC members are very enthusiastic and look forward to working with AHA's staff to assist the four FSS families to gain self sufficient.

I). The Emerson Hospital has had their first community planning meeting. The committee members represent a wide variety of community service and resource agencies.

J). The Authority has placed a Public Notice advertized for proposals to run the Parent Aide/Mentor Program for the next year.

K). The Executive Director and the Parenting Coordinator will attend a Welfare workshop on the Mass Jobs Program.

L). AHA's staff has attended a workshop on a mock trial dealing with a liability case. The workshop stressed the importance of LHA's identifying potential liabilities issues and stressed the need to reduce liability exposure.

5). New Business

A). Peter Berry moved to authorize the Executive Director to sign the contract for the installation of 17 steel exterior doors at Windsor Green. Jean Schoch seconded the motion and all members voted to approve.

B). Barbara Yates appointed Tom Dill as the Secretary.

C). Jean Schoch moved to approve the Annual Contribution Contracts (ACC)s for Acton's Massachusetts Rental Voucher and Acton's Department of Mental Health Massachusetts Rental Voucher Programs. Tom Dill seconded the motion and all members voted to approve.

D). Peter Berry moved to authorize the Executive Director to take \$134.00 from the Authority's Planning and Development fund and deposit it into the Authority's A/B Community Ed. account. The monies will be used by the Authority's subsidized children/adults to attend fall Community Ed Classes. Tom Dill seconded the motion and all members voted to approve.

E). The Board discuss Barbara Willson pending resignation from the Board. The Executive Director has posted a notice informing tenants that there will be a vacant position on the Board. To date three tenants have expressed an interest and will be scheduled to meet with the Board at a Regular Meeting.

F). Charlie Landry one of the Authority's maintenance men has agreed to oversee the Explorer Scouts assemble and install the playground equipment at McCarthy Village.

6). The Regular Meeting adjourned at 9:30 pm.

7). The next Regular Meeting is scheduled for October 18, 1993 at 7:30 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Naomi E. McManus". The signature is written in dark ink and is positioned above the printed name and title.

Naomi E. McManus
Executive Director