

## ACTON HOUSING AUTHORITY

MINUTES OF THE REGULAR MEETING, MAY 11, 1992, 7:30PM, 68 WINDSOR AVENUE, ACTON, MA.

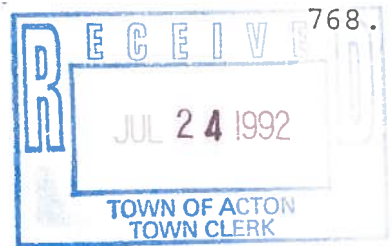
Attendance: Jean Schoch, Joseph Mercurio, Barbara Yates, Barbara Willson and Peter Berry. Naomi McManus Acton Housing Authority

- 1). Barbara Yates called the meeting to order at 7:30pm
- 2). Joseph Mercurio moved that the Minutes of the Regular Meeting of March 30, 1992 be approved. Jean Schoch seconded the motion and all members voted to approve.
- 3). Joseph Mercurio moved that voucher # 96 in the amount of \$225,168.59 be approved. Barbara Willson seconded the motion and all members voted to approve.
- 4). Executive Director's Report
  - A). Board was reminded of the Annual NARHO meeting scheduled May 17 through May 20th at Sea Crest in Falmouth.
  - B). EOCD's memo regarding the addition of utilities in calculating the tenant's share of rent was noted.
  - C). The letter sent to EOCD thanking them for renewing the \$5000.00 grant for the parent aide program was noted.
  - D). Joseph Mercurio moved that the Board vote to allocate \$1000.00 of Section 8 Administration monies to the Parent Aide Program. Jean Schoch seconded the motion and all members voted to approve.
  - E). The Board was informed that Fran Souza had been hired to replace Doli Atamian as the Single Parent coordinator. The Board concurred with the Executive Director's decision.
- 5). Old Business
 

The Chairman and the Executive Director informed the Board that they will meet during the summer to review and redraft the Authority's five year plan. They will jointly make their recommendations to the full Board in the late summer or early fall.
- 6). The Regular Meeting adjourned at 9:10 pm.
- 7). The next Regular Meeting is scheduled May 18, 1992.

Respectfully submitted,

*Naomi E. McManus*



ACTON HOUSING AUTHORITY

Minutes of the Annual Meeting, May 11, 1992, 9:11 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Jean Schoch, Joseph Mercurio, Barbara Yates, Barbara Willson and Peter Berry. Naomi McManus/Acton Housing Authority

- 1). Barbara Yates, Chairman, called the Annual Meeting to order at 9:11pm.
- 2). Barbara Yates asked for the Nominating Committee's report.
- 3). Barbara Willson and Peter Berry of the Nominating Committee reported the following Slate of Officers:

Barbara Yates=Chairman  
Jean Schoch= Vice Chairman  
Peter Berry= Treasurer  
Barbara Willson= Secretary  
Joseph Mercurio=Member

Joseph Mercurio moved that the Slate of Officers be accepted. Peter Berry seconded the motion and all members voted to approve.

- 5). The Executive Director gave the following Annual Report:

During a year that presented great financial crisis throughout the Commonwealth we have continued to house successfully 280 households through our administration of a Section 8 Certificate Program, a State Chapter 707 Rental Assistance Program, a Chapter 707 Single Room Occupancy Program for handicapped, a Chapter 689 Handicapped Program, a Chapter 705 Family Housing Program consisting of twenty seven scattered site condominiums, a twelve unit family housing development, and two Chapter 667 elderly/handicapped housing complexes.

1991 has proven challenging to both the Board and Staff as we wrestled with State mandated staffing and salary reductions while attempting to maintain a constant level of support services to our clients. Our consistency was due to the efforts of a dedicated staff combined with a community commitment to fund specific programs earmarked for the Authority's subsidized clients. These were a career counseling program, a Parent Aide Program for families in crisis and a unique Single Parent Program offered by the Authority under the direction of staff member, Doli Atamian. The Authority would like to thank the following for their continued support and or financial contributions: the Acton Lions Club, the Acton Rotary, the White Fund, the Acton/Boxboro United Way, the Acton/Boxboro Junior Women's Club, the Acton/Boxboro Girl Scouts, Digital Equipment Corporation and several area churches. Through the continued commitment of the State/Federal housing subsidy programs, the Town agencies, Boards, Departments, the community at large, and the financial support of community service organizations and businesses our clients will continue to develop self-reliance and self-sufficiency for their future.

6). Jean Schoch moved that the Annual Report be accepted. Barbara Willson seconded the motion and all members voted to approve.

7). The Annual Meeting adjourned at 9:45pm.  
Respectfully submitted.

*Naomi E. McLeod*