

TOWN OF ACTON
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ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of September 14, 1992, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Joseph Mercurio, Jean Schoch, Barbara Willson, Barbara Yates. Naomi McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority.

- 1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Joseph Mercurio moved that the Minutes of the Regular Meeting of August 24, 1992 be approved with noted corrections. Jean Schoch seconded the motion and all members voted to approve.
- 3). Approval of Voucher #99 was deferred.
- 4). Executive Director's Report
 - A). Minutes of the Master Plan Committee were discussed.
 - B). The staff will be attending a workshop on Discrimination issues October 6, 1992.
 - C). The E. D. asked that a representative from the Board volunteer for the United Way's Annual telethon.
 - D). The Executive Director recommended that the Board vote to contract MAPPLAN Associates to update the Section 8 Administrative Plan incorporating the HUD Regulation changes since 1988 as well as the new 504 compliance policies. Barbara Willson moved that the Board vote to contract with MAPPLAN Associates to update the Section 8 Administration Plan in the amount of \$650.00. Joseph Mercurio seconded the motion and all members voted in favor.
 - E). The Board was informed that five (5) Section 8 Certificate Holders have been sent letters regarding their interest in Acton's Family Self Sufficiency Program.
 - F). There will be three United Way volunteers planting fall bulbs at Windsor Green and McCarthy Village for United Way's Volunteer Day scheduled September 17, 1992.
 - G). Discussion followed regarding the families living at Sachem Way mowing their own lawns. The Board deferred a final decision until a latter date.

5). Old Business

- A). A review and discussion of the Authority's 5 Year Plan was deferred.
- B). Ann Hosmer discussed the proposed program changes for the 707 Rental assistance Program which will be effective the first of November.
- C). Barbara Willson moved that the request for payment of \$1,875.00 from Charles G. Samiotes, P.E. Inc. for the Septic System Repair work of 27 Concord Road be approved. Joseph Mercurio seconded the motion and all members voted to approve.
- D). The application to FEMA for monies to purchase emergency generators for Windsor Green and McCarthy Village is still pending.
- E). Barbara Willson moved that the Board vote to adopt EOCD's Emergency Case Plan. She further stated that the Minutes reflect the Board's vote to comply was not a matter of choice as the Board felt the new classifications outlined in the Plan will cause serious hardships to applicants at risk of homelessness. Joseph Mercurio seconded the motion and all members voted in favor.

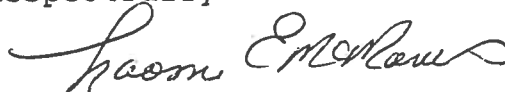
6). New Business

- A). Discussion followed regarding the proposed 10 week "Women's Empowering Group". The Junior Women's club has expressed an interest in funding the workshop. The cost will be \$500.00 and will be offered to 10 to 12 subsidized clients. Fran Souza and Deborah Piper will be the co-leaders for the 10 week sessions.
- B). The Board discussed sponsoring a regional workshop in January on "Breaking the Cycle of Poverty". The Administrative staff and Board Members of the Housing Authorities in this area will be invited to attend at a cost of \$125.00 per Authority. Refreshments and a buffet are planned.

7). The Board Meeting adjourned at 9:00 pm.

8). The next Regular Meeting is scheduled for October 5, 1992.

Respectfully submitted.



Naomi E. McManus
Executive Director