

TOWN OF ACTON
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ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of October 26, 1992, 7:30 pm,
68 Windsor Avenue, Acton, Ma.

Attendance: Joseph Mercurio, Jean Schoch, Barbara Yates, Peter Berry. Naomi McManus and Gail Hembrough/Acton Housing Authority

Absent: Barbara Willson

- 1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Approval of the Minutes of the Regular meeting of September 14, 1992 was deferred.
- 3). Joseph Mercurio moved that Voucher #99 in the amount of \$305,957.21 be approved. Peter Berry seconded the motion and all members voted to approve.
- 4). Executive Director's Report
 - A). The Board was updated on Chapter 707 proposed program changes.
 - B). Board reviewed the Master Plan Committees's Minutes.
 - C). Interest rate for MMDT in August was 3.25%.
 - D). Discussion followed regarding a proposed workshop for area Housing Authority's staff and Board Members on "Breaking the Cycle of Poverty". Acton Housing Authority will host the workshop at a cost of \$125.00 to each Authority. The two co-leaders, Fran Souza and Deborah Piper will be paid \$500.00 for the all day workshop. Refreshments and a luncheon buffet will be served during the day.
 - E). The 10 week Women's Empowering Group for AHA's clients co-lead by Fran Souza and Deborah Piper at a cost of \$500.00 was discussed. The Acton/Boxboro Junior Women's Club has agreed to sponsor the workshop with monies collected at their annual fund raiser, "Breakfast with Santa".
 - F). The Executive Director thanked Barbara Yates for volunteering at the United Way's telethon.
 - G). The Board asked the E.D. to convey their appreciation to Dan McGowan for his efforts in beautifying Windsor Green and McCarthy Village this past summer.

- H). A general discussion followed regarding Directors and Public Officials Liability Insurance. The E. D. will provide further information at future meetings.
 - I). A report from the Dept. of Environmental Protection on the clean up of the oil spill at 48 Great Road is at the library for public review.
 - J). The Executive Director along with the other members of the Yankee Village Rules and Regulations Committee have met and revised the old Rules and Regulations. The proposed revision has been submitted to the Trustees for their review.
 - K). Board noted the Authority's energy report submitted to EOCD.
 - L). The Program Description Fact Sheet outlining the different programs offered to the Authority's clients was reviewed by the Board.
 - M). A thank you note from the Acton/Boxboro Junior Women's Club was noted.
 - N). Joseph Mercurio moved that the Executive Director be authorized to sign Concord Assabet Adolescent Services' Contract for the Parent Aide Program in the amount of \$6000.00. \$5000.00 will be funded directly by EOCD and \$1000.00 will be taken from the Section 8 Administration monies. Peter Berry seconded the motion and all members voted to approve.
 - O). The State Auditors will be conducting their annual audit of the Authority's financial records during the next few weeks.
 - P). The E.D. is still conducting discussion with FEMA for the monies to purchase two emergency generators for Windsor Green and McCarthy Village.
- 4). Old Business
- A). The Board reviewed and approved the draft of the first section of the Five Year Plan. At the next Regular Meeting the second section's draft will be available for review and final approval.
 - B). The E.D.'s letter sent to the Trustees of Great Road Condominiums pointing out that the changes to the Master Deed granting the ability to evict by the Trustees was not in compliance with the Regulation outlined in the Mass. Gen. Laws 121 B regulating all local Housing Authorities in the Commonwealth was reviewed. She requested that language be incorporated

specifically stating that the AHA is exempt from the amended change.

5). New Business

- A). NAHRO's annual fall workshop was noted. The E.D. requested that any Board Member wishing to attend please contact the office as soon as possible.
- B). Jean Schoch moved that the Board vote to approve the Authority's Annual Operating Budget Revision #1 and submit to EOCD. Joseph Mercurio seconded the motion and all members voted to approve.
- C). Joseph Mercurio moved that the Board approve and authorize the Chairman to sign the Section 8 Cost Amendment for the ACC Project # MA06-E057-904. Peter Berry seconded the motion and all members voted to approve.
- D). Joseph Mercurio moved that the Board adopt EOCD's new Rent Determination Regulations. Jean Schoch seconded the motion and all members voted to approve.

6) The Regular Meeting adjourned at 9:15 pm and the next Regular Meeting was scheduled for November 2, 1992.

Respectfully submitted,

