

TOWN OF ACTON  
93 JAN 19 AM 11:14

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of December 7, 1992, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Peter Berry, Joseph Mercurio, Jean Schoch, Barbara Yates, Barbara Willson. Betty McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority

1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30pm.

2). Joseph Mercurio moved that the Minutes of the Regular Meeting of 9/14/92 be approved with corrections as noted. Barbara Willson seconded the motion and all members voted to approve.

3). Joseph Mercurio moved that the Minutes of the Regular Meeting of 10/26/92 be approved with corrections as noted. Jean Schoch seconded the motion and all members voted to approve.

4). Joseph Mercurio moved the Minutes of the Special Meeting of 11/23/92 be approved. Barbara Willson seconded the motion and all members voted to approve.

5). Joseph Mercurio moved that Voucher # 100 in the amount of \$166,000.14 be approved. Barbara Willson seconded the motion and all members voted to approve.

6). Executive Director's Report

A). The Board reviewed EOCD's Housing Inventory numbers for Acton and concurred with the figures.

B). EOCD's memo informing all local housing authorities of pending legal actions with the computer firm (MCS) was noted.

C). The procedure for contacting Acton's Civil Defense Director was discussed.

D). The Board discussed the possibility of obtaining Director's and Public Officials insurance. It was the sense of the members that additional information needed to be gathered. Peter Berry and Barbara Yates volunteered to look at what similar agencies carry for insurance.

E). EOCD's thank you note regarding AHA's submission of information for Capital Improvement Inventory System was reviewed.

F). The Executive Director will contact the Town Planner to see if Acton has its own Comprehensive Housing Affordability Strategy Plan or if it is part of a regional one.

G). The Board reviewed the AHA's request to United Way for additional monies to cover a shortfall of \$1700.00 for the Parent Aide Program.

H). The Board was informed of the Boy Scout's Holiday Parties scheduled December 21st for the elderly living at Mccarthy Village and Windsor Green.

I). The next Regional Commissioners meeting is scheduled for 12/9/92 in Chelmsford.

J). Based on the recommendation of the Executive Director Barbara Willson moved that the outstanding debt owed by a past McCarthy Village tenant in the amount of \$412.80 be written off. Joseph Mercurio seconded the motion and all members voted to approve.

#### 7). Old Business

Board reviewed and corrected a draft of the second section of the Authority's Five Year Plan. At the next Regular Meeting the Executive Director will make avoailable the final draft for review and approval.

#### 8). New Business

A). Barbara Willson moved that the Fee Accountant's annual contract for the Section 8 Program in the amount of \$3330.00 be approved. Jean Schoch seconded the motion and all members voted to approve.

B). Barbara Willson moved that the Fee Account's contract for the State Programs in the amount of \$5706.00 be approved. Jean Schoch seconded the motion and all members voted to approve.

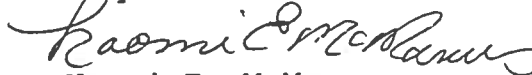
C). Peter Berry moved that the Authority adopt the new Section 8 income limits as outlined below. Jean Schoch seconded the motion and all members voted to approve.

STATE: MASSACHUSETTS PREPARED: 4-16-92	PROGRAM	I N C O M E   L I M I T S							
		1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON
PHSA: Boston, MA FY 1992 MEDIAN FAMILY INCOME: 51100	VERY LOW-INCOME	11400	21050	33650	36300	21400	30500	32600	34700
	LOW-INCOME	27000	30900	34700	38600	41700	44800	47850	50350

9). Regular Meeting adjourned at 9:20pm.

10). Next Regular Meeting will be scheduled January 4, 1993 at 7:30pm.

Respectfully submitted



Naomi E. McManus  
Executive Director