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TOWN CLERK, ACTON

ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720

MINUTES

September 28, 2010

Present: Bernice Baran, Ken Sghia-Hughes, Nancy Kolb, Dennis Sullivan and Robert Whittlesey

Also Present: Kelley Cronin

Attending: Martin Segal

Mr. Whittlesey called the meeting to order at 4:00 p.m.

1. Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the minutes of the September 7, 2010 meeting.

2. Ms. Cronin handed out draft policies for the Board to review for the Section 8 Administrative Plan. The Board asked Ms. Cronin to have an attorney review the policies before the Board votes on them. Ms. Cronin updated the Board on Housing Authority Operations. She handed out the Single Audit for 2009 from Walsh and Associates. The Housing Authority financial records were reviewed and there were no findings.
3. Ms. Cronin discussed appointing a tenant advisory committee to work with her on developing tenant policies and a resident handbook for the AHA. She introduced Martin Segal, a resident of Windsor Avenue who is interested in developing policies related to smoking in units. Several articles on how smoking in living spaces affects other residents were included in the Board packet. Ms. Cronin let the Board know that the MA Department of Housing and Community Development have recently expressed a willingness to allow Housing Authorities to limit smoking in public housing developments. This is a change from years past. Ms. Cronin intends to work with the tenant advisory committee on this and other policies. Ms. Baran asked Ms. Cronin to update the Board at future meetings.
4. The Board discussed the Board of Appeal Hearing held on September 17th and the vote to approve the AHA's comprehensive permit application. Ms. Cronin told the Board she would forward the decision to them as soon as she received it. She explained that the AHA would have to pull a permit by the end of the year if 40B is repealed. She is working with Rebecca Mautner and Baker/Wohl Architects to make sure the AHA is ready to apply on November 3rd if necessary. The ACHC has offered to help pay for the cost of the architects if the 40B repeal passes.
5. Mr. Sghia-Hughes updated the Board on the Community Preservation Committee's timeline for funding this year.

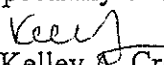
Ms. Baran updated the Board on Acton Community Housing Committee activities and the progress of the Town Building.

6. Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the July and August vouchers (monthly list of accounts payable) as presented.

The meeting was adjourned.

Respectfully Submitted,


Kelley A. Cronin
Executive Director

Attachments: September 7, 2010 minutes, Acton Housing Authority Financial Statements for year ending December 31, 2009 with Independent Auditor's Report, FY'2011 Local Housing Authority Budget Guidelines, Draft Housing Choice Voucher Policies; Privacy, Assistance to Non-Citizen, Student Status and Household Size, Articles on smoking in multi-family dwellings, July Voucher, August Voucher