

Town of Acton
Finance Committee
October 1, 2011
Public Safety Building
Emergency Operations Center
8:00 a.m.

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MEETING AGENDA

**Explanation of Purpose and How the Meeting Will Work as a
“Working Session”**

**Review of Individual White Paper Projects
with the Following Process:**

1. *Presentation, including Recommendations*
2. *Discussion*
3. *Motion by Project Leader. (The motion should include language to approve the whole analysis, subject to final review at the next meeting. For example, “I move to approve the draft Capital Planning Process analysis as presented today, subject to final approval by the Finance Committee.”)*
4. *Vote*

Order of Presentations

(Please note that some of the Projects are being deferred or delayed, but are listed in case there is an opportunity to discuss.)

No.	Project	Owner and Members
1	Capital Planning Process.	Pat Clifford and Clint Seward
2	Actuarial Accrued Liability Planning and Recommendation (OPEB)	Steve Noone, Pat Clifford and Brandy Brandon
3	Fixed Asset Management	Doug Tindal
4	Legal Services Review	Bob Evans
5	Reserve Policy Review	Bill Mullin
6	Metric Project.	Bill Mullin and Mary Ann Ashton
7	Long Term Financial Strategy for the Town of Acton.	Steve Noone, Clint Seward, Doug Tindal and Mary Ann Ashton
8	Fiscal Impact Analysis	Mary Ann Ashton and Brandy Brandon
9	Cost Savings Subcommittee	Mary Ann Ashton, Steve Noone and Brandy Brandon

After the main portion of this meeting, the “Production Team” will meet to discuss the work to be done. Mary Ann Ashton, Pat Clifford and Paulina Knibbe have volunteered to work on this committee.