

VOLUNTEER COORDINATING COMMITTEE
AUGUST 22, 2011 MINUTES

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TOWN CLERK, ACTON

Meeting was called to order at 7:PM by co-chair Charles Aaronson

Members present: Charles Aaronson, Jean Lane, Efi Papadopoulos, Nancy Gerhardt and Dan Brunelle (new member)

Member absent: Jean Schoch

Chairperson Comments: The Open-Meeting Law was discussed. The Town Counsel will hold an Open-Meeting Law Training session September 15th. Members are encouraged to attend. Information can also be obtained from the Town Clerk, Town Counsel and the Atty. General.

Minutes of August 8th were approved as written.

Applicants: There is on possible candidate for the VCC.

Discussion: Duties of the Chair will be shared by Charles Aaronson and Jean Lane. Dan Brunelle will contact newspapers, etc to notify Acton citizens of openings on Town committees. The Committee will document the process used for the VCC applications. The goal of the committee is RECRUIT, RECRUIT, RECRUIT. The method for formalizing interviews to ensure that all important information is uniformly gathered was discussed.

The meeting adjourned at 7:45 PM
The next meeting will be Sept. 12

Submitted by
Nancy Gerhardt
Clerk

