



**Acton 2020 Committee  
Board of Selectmen  
Agenda**

**December 14, 2011 – 7:00 PM  
Acton Town Hall, Room 204**

- I. Approve minutes from 11-2-11, and 11-22-11 meetings (10 min)
- II. Reports (15 min)
  - a. BoS presentation (MWB)
  - b. Update from Paulina
- III. Review citizen feedback (30 min)
  - a. Ann Sussman comments
  - b. Ron Beck comments
  - c. ACES/Carol Holley comments
- IV. Discuss elements of plan that may need thinking through/better framing (30 min)
  - a. How to clearly capture cost aspect (to respond to the question, “How does this plan pay for itself?”)
  - b. How to capture contingencies and wild cards best—e.g., what if school enrollments don’t decline?
- V. Review documents (30 min)
  - a. Review/finalize executive summary of plan
  - b. Finalize committee responsibility assignments in strategies/action steps
  - c. Review Jim’s draft of annual report for Acton 2020
- VI. Plan for next steps (45 min)
  - a. Warrant items
  - b. Consensus-building—Doing key committee update/getting consensus on highest priority strategies
  - c. Publicity plan
    - i. Finalize March meeting date
    - ii. Electronic communication—when and what to send to “friends” and others
    - iii. Putting cost boxes out at different venues?
    - iv. Other ideas to drive traffic to website and interest in March meeting and Town Meeting?
    - v. What should we be printing/handing out to folks with quick summaries, etc?