

MINUTES OF : Meeting of the Cemetery Commissioners

MEETING POSTED: YES

DATE: 11/17/2011 TIME: 2:00pm PLACE: Town Hall Room 121

MEMBERS PRESENT: Brewster Conant, Bill Klauer, Barbara Walsh

ALSO PRESENT: Shawn O'Malley, Allura Overstreet, Tom Tidman, Steve Marsh

OLD BUSINESS:

Review and sign minutes from last meeting: Reviewed, signed.

Steve Marsh wishes to address the Commission regarding his recent purchase of the Madden property on Central St. which abuts the Mt. Hope cemetery. There is the issue of the cemetery's storage building which now sits on his property and he would like to get an idea from the Commissioners about what they would like to do about the situation.

The Commissioners feel that the storage building is in terrible shape and we really have no use for it, therefore it is ok to tear it down if need be. Bill Klauer would like Steve Marsh to consider leaving the GAR lot lines as they are and Steve said that he will check his design plans and get back to us, right now he sees no problem with that request. Steve Marsh is also amenable to providing a tap into the electrical service from his project for cemetery use. Steve also stated that he is amenable to donating a piece of the land for a possible parking lot for people who utilize the conservation trails behind the cemetery. He will approach the commissioners when he gets into more detailed planning stages for the Madden property development.

Ms. Roberts from 72 Concord Rd who had the fence damage from a fallen tree on the Chapel property, called to report they have already had the fence repaired and would like reimbursement for the cost of repairs. \$ 450.00

Bill Klauer states that on 10/24/2011 he sent a letter addressed to a Steven Good at this address (attached), he never received a reply. Bill will call or stop by and speak with Ms. Roberts about the receipt of the letter.


NEW BUSINESS:

Approve expenditures from trust funds for the purchase of Christmas wreaths per trust fund requirements.
Motion to accept, 2nd, passed.

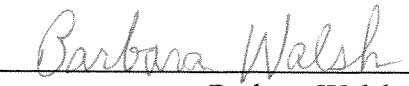
Vote to approve expenditure of 2500.00 for emergency tree work as a result of the 10/29/2011 snow storm.
Motion to approve expenditure 2/3 cost from Old Per-care, 1/3 cost from new per-care, 2nd, passed.

Vote to approve expenditure of 200.00 for setting toppled monuments back upright.
Motion to approve expenditure total amount to come from old per-care, 2nd, passed.

Adjourned: 2:44pm Next Meeting 12/14/2011


Brewster Conant


William A. Klauer


Barbara Walsh

AGENDA FOR: Meeting of the Cemetery Commissioners

MEETING POSTED: YES

SCHEDULED MEETING DATE: 11/16/2011 TIME: 2:00pm PLACE: Town Hall Room 121

OLD BUSINESS:

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Reliable Fence Co. N. S., Inc.

283 Salem Street ~ Woburn, MA 01801
Phone (781) 933-9363 ~ Fax (781) 933-9304
www.ReliableFenceBoston.com

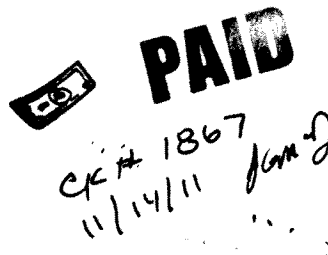
November 8, 2011

To: **Jeff Roberts**
72 Concord St
Acton, MA 01720

INVOICE

Job Location: 72 Concord St, Acton
Work Order #: 16738
Salesman: CMG/Res
Terms: C.O.D.

Installation of Wood Fencing	\$ 450.00
Less Deposit Received	\$ 225.00
Less Payments Received	\$ 0.00
Balance Due	\$ 225.00



Please reference Work Order # 16738 on your remittance – Thank You

Our credit policy requires payment in full of the outstanding balance immediately. Please check your records; if you have already sent payment, disregard this notice and accept our thanks. If you have overlooked your payment, please send the amount due promptly.

PO fund costs for seed fert pla

PO Break Down	Fund #	Fund Name	Quantity	cost per	total amount
Rose of Sharon	7014	Watson	1	\$ 19.50	\$ 19.50
Christmas wreaths	7017	Hayward	1	\$ 19.50	\$ 19.50
V# 596	7023	Jenks Family	2	\$ 19.50	\$ 39.00
	7025	Desmond	1	\$ 19.50	\$ 19.50
	7026	New Per-Care	1	\$ 19.50	\$ 19.50
	7029	Appleyard	1	\$ 19.50	\$ 19.50
	7030	Raymond lot	1	\$ 19.50	\$ 19.50
	7032	Hosmer	1	\$ 19.50	\$ 19.50
	7033	Wetherbee	3	\$ 19.50	\$ 58.50
	7035	Blanchard	1	\$ 19.50	\$ 19.50
	7039	Wells	1	\$ 19.50	\$ 19.50
			14		\$ 273.00



MASSACHUSETTS 01720

Acton Cemetery Department

October 24, 2011

Mr. and Mrs. Steven Good
72 Concord Road
Acton, MA 01720

Dear Mr. and Mrs. Good,

The Cemetery Commissioners were recently made aware of damages that occurred to your property at 72 Concord Road, as a result of a tree located on Acton Cemetery property. At our meeting, we were presented with an estimate to repair the damages.

It has been the policy of the Town of Acton to make repairs, where possible, utilizing Town of Acton employees and provide our own materials. In light of this, we voted to proceed, with your permission to replace the damaged portion of your fence. If this proposal meets your satisfaction, please call the Cemetery Department at 978-264-9644 and advise us so we can proceed.

Sincerely,

William A. Klauer
Chairman