



ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES

Thursday, January 5, 2012, 7:30 PM, Room 204 – Acton Town Hall

Present: Dick Calandrella/Full Member, Ann Chang/At Large Member, Derrick Chin/Planning Board Rep, David Clough/Selectman, Nancy Dinkel/Chamber Rep, Harry Mink/Full Member/Clerk and Chris Pappas/Chamber **Absent:** David Didriksen/Member at Large and Rep, Jeoff Hall/Full Member and Doug Tindal/FinCom Rep & Acting FinCom Chairman

Quorum: Yes

Public/Visitors: None present

EDC Meeting Called to Order: 7:30 PM by Nancy D. who chaired the meeting

1. **Public Participation** – nobody from the general public was present, therefore there was none
2. **Approval of Minutes** –Nancy D. asked about the Minutes of 12-15-11 and after prior input by Derrick C.were incorporated into a V1.1, a Vote was held and the Minutes were unanimously approved, as amended by the EDC members present. **Action Item:** Harry M. to forward the aforementioned Amended, Approved EDC Minutes to clerk@acton-ma.gov
3. **MAPC focus on Transportation** – Jeoff H. was unable to make tonight's meeting, but he had reported to EDC via an earlier 1-4-12 E-mail that he'd contacted Jessica Robertson/ Transportation Coordinator/Metropolitan Area Planning Council regarding inviting them to an upcoming March EDC Meeting.
4. **Discussion on Walker Realty petition (Next Generation)** – Dick C. passed around an article he'd downloaded from "Acton Forum" stating that there were discussions of a land swap between Kennedy & Co. and Next Generation that there was a map showing the proposed configuration to address traffic congestion objections raised by Acton; the Planning Department had declined the associated application and there will be an appeal held 1-10-12.
5. **Planning Board input re Zoning Bylaws/EDC's suggestions to change** – Nancy D. suggested that the EDC Sign Sub-Committee meet soon ahead of meeting with Roland to word-smith the proposed changes; Derrick C. reported that he'd been informed that a place-holder was made for possible EDC Sign Bylaw changes by the Planning Board for the Town Meeting April 1, 2012.
6. **Review of Sign By-Laws** – Nancy D. referred this topic to the one immediately above.
7. **Update on Electronic Business Directory** – Jeoff H. wasn't present to report, therefore this item was passed over and the action item for Jeoff was carried forward. **Action Item:** Jeoff H. to redouble his efforts to get John Murray to respond to his question about the Nielson data. Nancy D. passed out a "Tax Rate by Community" table from the Massachusetts Dept. of Revenue as an interesting town-to-town listing of tax rates showing some adjacent towns have split rates like Littleton & Maynard while others do not: Acton, Boxborough, Chelmsford, and Concord. Derrick C. then passed out a table that he'd built "Guide to Town of Acton Permitting Process". **Action Item:** Derrick C. to have table reviewed for accuracy by the respective Town Departments.
8. **Update on Marketing Survey** – Nancy D. reported that nothing was done in this area and that it was her understanding that Doug T. was to contact Leigh Davis-Honn, but hasn't had an update. David C., however,



reported that he was considering proposing a Mar-Com hire to handle marketing across Town Agencies since they all have marketing budgets, but don't appear to have any experience in effectively using same. Ex: Nursing Services, Van Transportation, etc.

9. Upcoming Scheduled Meetings – 7:30 PM in Room 204, Acton Town Hall: 1-19-12, 2-2-12, 2-16-12, 3-1-12, 3-15-12, 4-4,12, 4-19-12, 5-3-12, 5-17-12 and 6-21-12 at the Acton Town Hall.

Dick C. requested that the EDC Clerk address the Town postings of EDC Meeting times. Ex: The posting in the Town Hall entrance shows tonight's meeting scheduled for 7:00 PM instead of 7:30 PM. Ex: On the Town Website, EDC meetings are currently shown to be 7:30 PM up to July 2012, but July 2012 forward the 7:00 PM time is posted which is incorrect. **Action Item:** **Harry M.** to work with the appropriate person or persons in Acton Town Hall to address the EDC 7:00 PM meeting time problem.

Adjourn – The EDC Meeting was adjourned at/around 8:37 PM.

Next Regular EDC Meeting (7:30 PM, January 19, 2012 in Room 204 Town Hall)

Minutes respectfully submitted by: Harry A. Mink, Clerk of EDC