

Volunteer Coordinating Committee  
Minutes of May 14, 2012

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TOWN CLERK ACTON

Meeting was called to order by co-chair Charles Aaronson at 7:00pm

Members present: co-chairs Charles Aaronson and Jean Lane, Dan Bruelle, Sophy Chang and Nancy Gerhardt

Guest: Selectman liaison: Pam Harting-Barrat

Minutes of January 9, 2012 were approved as received.

Chair comments: Census of committees continues. Not all chairs are identified on Master List.. Master List of committee members whose teams are due to expire available to VCC members to contact to determine those who wish to be reappointed and those who wish to retire. VCC members were assigned the committees they are to contact, List of those who want to continue serve will be sent to the BOS. It was suggested that the list available committee opening be varied to attract more responses.

Linda Mayer was interviewed for one of two openings on the Acton Boxboro Cultural Council. She was approached by ABCC chair Barbara Esterbrook. The motion was made and approved to recommend her for further consideration.

Sunanda Sahay was encouraged to volunteer for the Acton Boxboro Cultural Council by Barbara Esterbrook . The motion was made and approved to recommend her for further consideration.

Lawrence Kenah expressed interest in several committees. He saw the Beacon article on volunteer opportunities. The VCC recommended that he attend the meetings of several committees and become acquainted with the responsibilities of each.

Selectperson Harting-Barrat questioned the need for t further interviewing of applicants after the VCC interviews.

Sophy Chang asked how the committee did follow-up with those applicants who will be exploring different volunteer opportunities. Charlie will reopen the letter that had been worked on in the past.

The meeting adjourned at 9pm.

The nest meeting will be June 11

Respectfully submitted ,

A handwritten signature in cursive script that reads "Nancy Gerhardt". The signature is written in black ink and is positioned above the printed name.

Nancy Gerhardt, Clerk

Volunteer Coordinating Committee  
Minutes of January 9, 2012

Meeting was called to order by co-chair Charles Aaronson at 7:00pm.

Members present: Co-chairs Charles Aaronson and Jean Lane, Dan Brunelle, Efi Papadopoulos and Nancy Gerhardt

Minutes of November 28, 2012 were approved as read.

Chair comments: Notification of openings have been placed in the Acton Patch. TV promo is being developed by Charlie. BOS chair Mike Gowan held a meeting of committee chairpersons.

Rob Bukowski was interviewed for openings on the Planning Board, Board of Health and the Zoning Board. A civil engineer, he answered an ad in the Beacon. It was suggested that he attend meetings of the boards. The motion was made and approved to recommend him for further consideration.

Sophy Chang was made aware of volunteer opportunities at the League of Women Voters Volunteer Fair. She is interested in serving on the VCC. The motion was made and approved to recommend her for further consideration.

The meeting adjourned at 7:55pm. The next meeting will be January 23.

Respectfully Submitted  
Nancy Gerhardt, Clerk



MINUTES OF NOVEMBER 28, 2011 VOLUNTEER COORDINATING  
COMMITTEE

Meeting was called to order at 7:02pm by co-chair Charles Aaronson.

Members present:: Co-chairs Charles Aaronson and Jean Lane, Dan Brunelle and Nancy Gerhardt.

Members absent: Efi Papadopoulos and Jean Schoch

Minutes of September 26, 2011 were approved as read.

Chair comments: The town web site needs updated to show the openings on the different committees,. The chairs of the all committees should be encouraged to notify the VCC in advance of pending resignations.

Various methods of advertising volunteer oppuritunties needs to be increased. Use of the Acton TV and the Acton Government channel will be explored. Dan will look into Public Service Announcements on Acton TV. Charlie will ask about power point spots prior to the live broadcasts of the Board of Selectmen meetings, the School Committee meetings and the Finance Committee meetings on the Acton Government channel. Articles should continue to be submitted to the Beacon and the Boston Globe.

Dia Chigas was interviewed for an opening on the Morrison Farm Committee. The chair explained that to date that committee has not held a meeting. The motion was made and approved to recommend her for further consideration.

Meeting adjourned at 7:55pm. No date was set for the next meeting.

Respectfully Submitted

A handwritten signature in cursive script that reads "Nancy Gerhardt". The signature is written in black ink and is positioned above the printed name.

Nancy Gerhardt, Clerk

MINUTES OF SEPTEMBER 26 VOLUNTEER COORDINATING COMMITTEE

Meeting was called to order at 7 PM by co-chair Charles Aaronson.

Members present: Charles Aaronson, Jean Lane, Efi Papadopoulos, Dan Brunelle and Nancy Gerhardt

Member absent: Jean Schoch

Citizen Present: Ed Ellis

Chair comments: The web-page needs updating. VCC opportunities should be included. Terms of service differ from committee to committee and from one year appointments to three years. Selectmen can choose to extend length of service as needed.

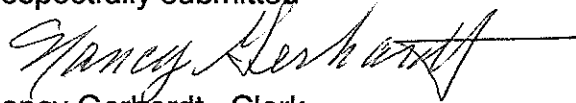
Minutes of August 22 were approved as written.

Recruiting process: A log of articles submitted to newspapers etc need to be kept. The actual printed articles can be saved, Also we should keep list of articles and dates submitted .Wider range of venues for publication include the COA newsletter,church bulletins, letters to civic organizations and local clubs as well as the town cablechannel.Letters committee chairs enlisting for their help.to recruit and vet candidates. The VCC needs to know on which committees only US citizens can serve. Jean will try to get this information.

The next meeting will be on Tuesday, Oct.11. If there are NO applications the next meeting will be Oct. 24

Meeting adjourned at 7:50 PM

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Nancy Gerhardt", with a long horizontal flourish extending to the right.

Nancy Gerhardt , Clerk