

Minutes

Town of Acton Economic Development Committee (EDC) February 19, 2009

Respectfully submitted by Leigh Davis Honn

Attending: Doug Tindal, Terra Friedrichs, Nicholas Francis, Ann Chang, Bruce Reichlen, Dick Calandrella
Also Present: Kristin Alexander (Town Planning Department), Leigh Davis Honn, Nancy Dinkel, Michaela Moran

The committee voted, with his agreement, to have Bruce Reichlen, review all commercial site plans to determine if EDC will/will not reply. Will reply to Planning Department if EDC decision is "no comment". This motion was made by Ann Chang and seconded. It passed with a unanimous vote.

The committee discussed the options/issues with establishing a www.mylive.com website, to provide timely news feed relating to the fast-changing economic stories, as well as email capabilities.

Kristin "cleaned" the membership roster and distributed the new committee roster. All members and work group friends will receive committee emails.

Doug introduced Nancy Dinkel, visiting friend of the committee and reviewed the EDC history and future mission.

Committee conducted a review of projects--working from information packet

- Infill Development (Kristin) changed name to Application Inquiry Response Team
- Grab Bag Development changed name to Business Characteristics--later discussion/decision is that this work group's tasks are being carved into other work groups.
- Coordination project--added work group: Primary Research, which will be tasked with surveys, info gathering, in other context than demographics)
- Issue Management-- Please note Terra cast her first "no vote" due to issue management definition not including text for quality of life (which is included in the mission statement, as noted by other committee members)
- Reviewed draft EDC mission statement draft--still in work

Committee Next Steps:

- Fill in holes/substance using consistent format
- Polish project plans going forward and put in standard template
- Identify team leaders
- Identify work group team members

Next meeting scheduled Thursday, March 19th at 7:00pm