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TOWN CLERK
ACTON

Acton Board of Health

Acton Memorial Library
Meeting Room A and B
Acton, MA 01720

October 7, 2013

Members Present: Michael Kreuze -Chairman, William McInnis, Dr. William Taylor,
Joanne Bissetta and Mark Conoby
Pam Harting-Barrat-Associate with Voting Rights

Staff Present: Sheryl Ball-Health Agent
Weiyuan Sun-Administration

Other Present: Jacqueline Murray, Bruce Ringwell and Peg Mikkola

Location: Meeting Room A and B, Acton Memorial Library, Acton, MA 01720

The meeting was called to order at 7:35 P.M.

Minutes

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to approve the Board of Health minutes dated July 12, 2010 as amended.

On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to approve the Board of Health minutes dated February 28, 2011 as amended.

On a motion made by Ms. Bissetta, seconded by Dr. Taylor, the Board unanimously voted to approve the Board of Health minutes dated August 29, 2011.

On a motion made by Mr. McInnis seconded by Mr. Conoby, the Board unanimously voted to approve the Board of Health minutes dated October 3, 2011.

On a motion made by Ms. Bissetta, seconded by Dr. Taylor, the Board unanimously voted to approve the Board of Health minutes dated November 7, 2011 as amended.

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to approve the Board of Health minutes dated November 21, 2011 as amended.

On a motion made by Mr. McInnis, seconded by Dr. Taylor, the Board unanimously voted to approve the Board of Health minutes dated December 5, 2011 as amended.

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to approve the Board of Health minutes dated December 19, 2011 as amended.

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to approve the Board of Health minutes dated June 25, 2012 as amended.

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to approve the Board of Health minutes dated July 9, 2012 as amended.

On a motion made by Dr. Taylor, seconded by Mr. McInnis, the Board unanimously voted to approve the Board of Health minutes dated August 27, 2012.

On a motion made by Mr. Conoby, seconded by Mr. McInnis, the Board unanimously voted to approve the Board of Health minutes dated September 17, 2012.

On a motion made by Ms. Bissetta, seconded by Mr. McInnis, the Board unanimously voted to approve the Board of Health minutes dated March 11, 2013 as amended.

On a motion made by Ms. Bissetta, seconded by Mr. Conoby, the Board unanimously voted to approve the Board of Health minutes dated June 10, 2013 as amended.

On a motion made by Mr. Conoby, seconded by Dr. Taylor, the Board unanimously voted to approve the Board of Health minutes dated July 29, 2013 as amended.

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to approve the Board of Health minutes dated August 12, 2013 as amended.

T-Mobile-Hazardous Materials

The Health Department received a Hazardous Material Application from T-Mobile Telecommunications Site located at 533 Main Street. A new utility cabinet containing Lead Acid Batteries is being installed on site which requires a hazardous material storage permit. The Health Department has reviewed this application and finds that they meet Category 4 as a Hazardous Material User and Category 9 as a Hazardous Material Storer -Small Industry. Ms. Murray, representing T-Mobile was present and discussed the storage cabinet. On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board unanimously voted to approve the Hazardous Material Control Permit to T-Mobile Telecommunications located at 533 Main Street with the following conditions:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDSs must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Waste must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.

7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Waste spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Government.

30 Great Road-Variance


The Health Department has been working closely with Bruce Ringwall, Goldsmith, Prest & Ringwall, regarding the renovation and reallocation of uses within the existing floor area of the facility for Teamworks located at 30 Great Road. Mr. Ringwall stated that Teamworks would like to enlarge the office space on the second level of the existing warehouse to provide separate offices for the many part-time individuals using the space and would like to modify the main level for more efficiently of the existing office space. Mr. Ringwall also mentioned that the proposed usable floor area will be 10% greater than the current floor area but has proposed to install an Innovative Alternative (I/A) to reduce the nitrates into the system. The new uses increase the flow by 18%, however, by providing an I/A system Title 5 allows for a reduction up to 25%. Mr. Ringwall stated that this would allow the use of the current permit threshold and provide additional environmental compensation.

The Board questioned which I/A system would be used for a design. Mr. Ringwall stated that he did not choose the I/A system yet as he would like a vote from the Board to approve this general concept before he presents this to his client. The Board discussed the proposed conditions and asked that the Health Department remain consistent with the conditions that the Board typically approves for this type of request. The Board agreed that this concept is generally acceptable. On a motion made by Mr. McInnis, seconded by Mr. Conoby, the Board voted to continue this hearing until such a time that the plan has been designed and reviewed by the Health Department. The vote was 4-0-1 with Mr. Kreuze abstaining.

Adjournment

On a motion made by Mr. Conoby, seconded by Ms. Bissetta, the Board voted to adjourn at 8:44 P.M. The vote was 4-0-1 (with Mr. Kreuze abstaining).

Respectfully Submitted,



Weiyuan Sun
Acton Board of Health

Michael Kreuze -Chairman
Acton Board of Health