

# Draft EDC Minutes – 17 December 2015

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These are the meeting minutes from the Economic Development Committee (EDC) of the Town of Acton, Massachusetts. The meeting took place on 17 December 2015 at the Acton Town Hall in Conference Room 204.

The meeting was called to order at 7:36 PM by Dick Calandrella.

Present: Allan Gulliver, Bharat Shah, Chingsung Chang, Derrick Chin, Josh Fischel,  
Nancy Dinkel, Dick Calandrella, David Foley

Not present: Doug Tindal, Larry Kenah, Ann Chang

## Public Participation (1)

Marian Maxwell from 9 Lawsbrook Road sat in on the meeting to get a sense of the topics we address.

## Meeting Summary

1. The meeting was called to order at 7:36 PM by Dick Calandrella.
2. The minutes for October 1<sup>st</sup>, October 15<sup>th</sup>, and December 3<sup>rd</sup> were approved.
3. It was noted that the Town had hired Matthew Selby as the Director of Land Use and Economic Development.
4. Allan Gulliver urged the committee to be more conscious and disciplined about time management.
5. There was a review of findings and discussion about objectives and action items.
6. The committee voted to accept the findings, which could be used to form the basis of any presentation to the Board of Selectmen.
7. Josh has a spreadsheet showing the forced ranking of objectives.
  - Sewers in West Acton
  - Transportation and Parking
  - Vision and Roadmap for EDC
  - Revitalize Areas That Need Help
  - Ease of Doing Business
  - EDC Home Page on Town Web Site
  - Tourism and Events
  - Kelley's Corner
  - Marketing Survey
8. There was a discussion about when and how we might present our findings to the BOS.

## Adjourn

The meeting adjourned at about 9:35 PM.

These minutes were recorded by Allan Gulliver.