

CAC Meeting
August 24, 2017

Call to order: 7:51 pm

Meeting attendees:

Oleg Volinsky

Steve Davidson

Richard Logan

John Covert

- Citizen Concerns
 - o Oleg Volinsky contacted Marc Duci (General Manager, Acton TV) about audio quality of School committee broadcasts from Jr. High school library. Marc communicated that the audio quality issues are due the equipment involved, and he has been in contact with the School Committee Chair to move School Committee meetings to other locations until the equipment issue is resolved at the RJ Grey Jr. High Library. The CAC proposed that the observed issues possible solutions be discussed with Marc Duci at a subsequent CAC meeting.
- Oleg does not have an update with regard Comcast action items from the January meeting. Oleg to follow up.
- The committee discussed possible evolution of connectivity of Acton TV within the town. John and Steve will schedule a meeting with Marc Hald to discuss current status of town building interconnections and future evolution of the network. Oleg to email Mark Hald regarding scheduling a meeting.
- List of outstanding action items:
 - o Terence Lobo to follow up with Mr. Hertz asking him to record the next selectman meeting to demonstrate to Acton TV any issues with broadcast that he observed.
 - o There are two action items outstanding from the January CAC meeting and should be moved forward:
 - Action for Comcast to provide info about the provider of the channel guide to Comcast
 - How would Comcast to propose to take digital signal from Acton TV
 - Steve will follow up with Comcast
- Oleg to create an action item registry (spreadsheet) and send it to the committee.
- Town Residents survey
 - o Steve has developed a tentative action plan
 - September 2017: advertisement/article in Beacon
 - October 2017: publish survey and send it out to population
 - Leave it open through the end of the year and look at the results in January 2018.
- John Covert suggested that all minutes going forward include Comcast and Verizon license renewal dates as this question is raised very frequently.

- Comcast license is through June 28, 2020
- Verizon license is through October 2, 2021
- Committee Charter:
 - Steve followed up with the Town Clerk regarding the committee charter. Clerk's office has not able to locate the committee charter. But after a search an old committee charter was located, but it is very old. It is to recommend that the committee rewrite/update the charter. John will write a first draft for the next meeting.
- CAC meeting minutes from May 18, 2017 meeting were reviewed and approved as amended.
- A draft of January 2016 committee meeting minutes has been located. Oleg to follow up if this minutes have been approved.

Adjourned: 8:49pm