

Town of Acton  
Town Hall Room 121  
Volunteer Coordinating Committee  
February 12, 2018 Minutes for Meeting

**Committee Members in Attendance:**

Gregory Hutchins  
Charlie Aaronson  
Jennifer Querbes  
Xuan Kong  
Fang Yang  
Hart Millett  
Peter Berry (Selectman liaison)

**Meeting called to order at 7:10 pm**

- Update from Greg on BOS appointments to committees
  - +Constituted 53 River Street Committee
- Update from Greg on applications and current status of applicants
- PSA for all committee openings in upcoming Municipal Quarterly (with tax bill)
- Greg has sent PSA to Beacon weekly, no posting for a month, however
- Motion to accept the minutes for January 22, 2018. Motion passed five in favor; one abstention.

**Discussion with Peter Berry regarding VCC application and process:**

- Xuan tested online VCC application form via Google docs 2017
- Brief review of necessity/concerns regarding legal immigration question on volunteer application
- Removal of the second page of information on current application
- Having town IT develop an account to distribute and process the application

**Interviews:**

**Christine Simone for Cable Advisory Committee:**

- Resident of Acton for eight years
  - Helps with town elections
  - Started volunteering from a young age
  - Bachelor's in Organizational Leadership, Master's in Business
  - Department of Defense/ US Air Force
  - Enjoys opportunity to support the town as a volunteer in activities outside of current occupational field
  - Would like to participate in updating the technology in the town
  - Experience negotiating contracts
- Motion to forward Christine Simone's name to the Board of Selectmen for consideration to the Cable Advisory Committee. Motion passed unanimously.

**Chunghsheng (Bill) Fu for Council on Aging:**

- Acton resident for eleven years
- Currently volunteering at COA; organizes volunteers for Chinese translation assistance
- Software Engineer with Affirmed Networks
- Blanchard Condo Association Member (2009-2011)
- Property Manager for River of Life Christian Church in Boston (2010-present)
- No time restrictions that would prevent attending meetings

Motion to forward Chunghsheng Fu's name to the Board of Selectmen for consideration to the Council on Aging. Motion passed unanimously.

**Motion to adjourn at 8:45 pm. Motion passed unanimously.**

Next Meetings:

February 26, 2018

March 12, 2018