



## **Building Department**

**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 929-6633  
Fax (978) 264-9630

### **BUILDING PERMITS FOR RESIDENTIAL SHEDS**

ALL sheds must comply with flood plain regulations, zoning, wetland, and septic system setbacks. A Building Permit is only required to build or install a shed that exceeds 200 square ft. The following are requirements for a typical shed project, there could be other regulations which are not addressed or are specific to your project which might apply. The more information that is on the plans the easier it will be to help you comply with applicable regulations under our jurisdiction.

Applications can be obtained at the Building Department. Please read and complete all applicable sections online.

- Complete online application form.
- Plot plan of property indicating proposed location of shed. Plot plan must be stamped by a registered land surveyor. A mortgage survey plan may be acceptable depending on proposed setback and is reviewed on a case by case basis
- The building department may have a plot plan of your property on file. You can look in the street file (open to the public) if there is one.