



**Town of Acton, Massachusetts**

## **Policy Regarding Payment of Retiree Health Insurance Costs from OPEB Trust**

*Approved by the Select Board on February 5, 2024 and Revised on December 15, 2025*

- The Town will annually make a minimum contribution of \$300,000 to the OPEB Trust made up of a combination of budget appropriations and transfers from reserves or other available funds.
- After each fiscal year, a portion of any unexpended operating budget health insurance appropriation, health insurance refunds, or similar one-time revenues, may be considered for a contribution to the Town's OPEB Trust through a transfer at Town Meeting.
- OPEB Trust funds may be used to pay for retiree health insurance with Town Meeting approval but not in an amount that exceeds the amount contributed to the OPEB Trust in that fiscal year without Select Board and Finance Committee approval.
- To the extent feasible contributions into the OPEB Trust will be transferred in the first quarter of the fiscal year and the transfers out will occur in the fourth quarter of the fiscal year.